

**NORTHAMPTON COUNTY
REGULAR SESSION
February 17, 2016**

Be It Remembered that the Board of Commissioners of Northampton County met on February 17, 2016 with the following present: Fannie Greene, Joseph Barrett, Chester Deloatch, Virginia Spruill, and Robert Carter

Others Present: Kimberly Turner, Scott McKellar, and Michelle Nelson

Agenda Work Session:

A 10-minute work session was held to discuss today's agenda items. Chairwoman Greene called upon County Manager Kimberly Turner for input. Ms. Turner had no changes.

Regular Session:

Chairwoman Greene called the meeting to order, welcomed everyone, and announced when citizens could make comments. She also gave the Invocation, and the Pledge of Allegiance was recited.

Approval of Special Meeting Minutes for January 28, 2016:

A motion was made by Chester Deloatch and seconded by Virginia Spruill to approve the Special Meeting Minutes for January 28, 2016. **Question Called: All present voting yes. Motion carried.**

Approval of Regular Session Minutes for February 1, 2016:

A motion was made by Virginia Spruill and seconded by Chester Deloatch to approve the Regular Session Minutes for February 1, 2016. **Question Called: All present voting yes. Motion carried.**

Approval of Closed Session Minutes for February 1, 2016:

A motion was made by Joseph Barrett and seconded by Robert Carter to approve the Closed Session Minutes for February 1, 2016. **Question Called: All present voting yes. Motion carried.**

Approval of Agenda February 17, 2016:

A motion was made by Robert Carter and seconded by Joseph Barrett that the Agenda for today's meeting be adopted as printed. **Question Called: All present voting yes. Motion carried.**

Connect NC Bond Resolution:

Dr. Ervin Griffin, President/CEO of Halifax Community College appeared before the Board. He introduced Mr. Michael Felt who is the HCC Trustee Board Chair. Dr. Griffin presented a

resolution in support of the Connect NC Bond, and gave an overview of what the Bond entails. He also informed the Board about what he intended to do with the money that would come from the Bond.

A motion was made by Robert Carter and seconded by Joseph Barrett to accept and approve the resolution for the Connect NC Bond. **Question Called: All present voting yes. Motion carried.**

**PLEASE SEE SCANNED DOCUMENT WHICH IS
HEREBY MADE A PART OF THESE MINUTES:**



A RESOLUTION IN SUPPORT OF THE CONNECT NC BOND

- WHEREAS,** for more than 50 years, the North Carolina Community College System has served the State of North Carolina and its citizens by opening the door to education and career training; and
- WHEREAS,** the 58 colleges within the North Carolina Community College System have trained and educated forty (40) percent of North Carolina's workforce over the last decade and account for forty six (46) percent of the alumni impact of higher education in North Carolina; and
- WHEREAS,** Northampton County is in Halifax Community College's Administrative Service Area; and
- WHEREAS,** Halifax Community College must repair, renovate, and modernize facilities in order to educate and train a world-class workforce to meet the needs of an ever-changing economy; and
- WHEREAS,** the \$2 billion bond package will allow for much needed capital improvements while simultaneously providing construction jobs for local communities; and
- WHEREAS,** \$350 million will allow the 58 colleges within the North Carolina Community College System to upgrade and construct facilities to offer state-of-the-art learning experiences for the citizens of North Carolina; and
- WHEREAS,** \$350 million will allow the North Carolina Community College System to continue to serve as a national leader in higher education and workforce development; and
- WHEREAS,** Halifax Community College stands to gain over \$6 million in order to fund much needed infrastructural and new capital projects.

NOW, THEREFORE BE IT RESOLVED that the Northampton County Board of Commissioners strongly supports the Connect NC Bond Act as it will enable North Carolina's systems of higher education to educate and train a highly qualified workforce for the 21st century and will support our State's parks, National Guard, community infrastructure, and agricultural resources. Furthermore, the Northampton County Board of Commissioners pledges to help educate and inform Northampton County Citizens about the importance of the bonds while also encouraging the approval of all provisions of the Connect NC Bond Act on this 15th day of February 2016, in the City of Jackson.

Fannie P. Greene, Chairwoman
Northampton County Board of Commissioners
Commissioners

Michelle Nelson, Clerk
Northampton County Board of

Futrell Pharmacy Service Agreement:

Mr. John White, Acting Health Director, appeared before the Board to request approval for an agreement between Northampton County Health Department and Futrell Pharmacy Services, Inc. for the purpose of dispensing prescription outpatient drugs for Health Department patients.

A motion was made by Joseph Barrett and seconded by Virginia Spruill to approve. **Question Called: All present voting yes. Motion carried.**

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**



NORTHAMPTON COUNTY HEALTH DEPARTMENT
9495 NC 305 HIGHWAY
POST OFFICE BOX 635
JACKSON, NORTH CAROLINA 27845



DECISION PAPER

TO: Northampton County Board of County Commissioners
FROM: Northampton County Health Department
MEETING DATE: February 15, 2016
RE: Pharmacy Services Agreement with Futrell Pharmacy Services, Inc.

PURPOSE:

The purpose of this decision paper is to request the Board of Commissioners' approval for an agreement between Northampton County Health Department and Futrell Pharmacy Services, Inc. for the purpose of dispensing prescription outpatient drugs for health department patients.

FACTS:

1. Northampton County Health Department has worked with Futrell Pharmacy Services, Inc. since 1978.
2. Health departments are considered covered entities that are eligible to purchase certain outpatient drugs at reduced prices under Section 340B of the Public Health Services Act.
3. Covered entities are must have a system for dispensing 340B pharmacy services to their patients.
4. Futrell Pharmacy Services, Inc. received a \$5.00 fee per prescription dispensed.
5. This agreement was sent to Scott McKellar, county attorney, to go through the contract process on October 16, 2015.
6. The agreement will be presented to the Board of Health at their February 11, 2016 meeting.

DISCUSSION:

Northampton County Health Department has been in agreement with Futrell Pharmacy Services, Inc. since 1978 for the purpose of dispensing outpatient prescription drugs to health department patients. As a covered entity under Section 340B of the Public Health Services Act, the health department must provide a way to safely dispense 340B prescriptions to patients. There is a \$5.00 dispensing fee per prescription to be paid to Futrell Pharmacy Services, Inc. The health department is also responsible for tracking all prescriptions. Futrell Pharmacy Services, Inc. submits a monthly log with the dispensing fee invoice of all 340B pharmacy services each month. The contract was sent to Scott McKellar, county attorney, to go through the contract process on October 16, 2015 and will be presented to the Board of Health at the February 11, 2016 meeting.

PHONE: (252) 534-5841

PHONE: (252) 534-1291 (Home Health)

FAX (252) 534-1207 Adm.

MAIN FAX: (252) 534-1045

RECOMMENDATIONS:

Recommend that the Northampton County Board of Commissioners approve the agreement between Northampton County Health Department and Futrell Pharmacy Services, Inc. for the purpose of dispensing prescription outpatient drugs for health department patients. This agreement will have an October 1, 2015 start date upon approval.

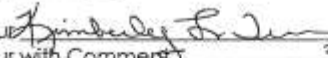
Respectfully submitted,



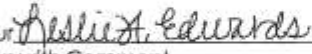
John L. White
Acting Health Director

COORDINATION:

County Manager:

Concur  2/2/14
Concur with Comments _____
Non-concur _____

Finance Director:

Concur 
Concur with Comment _____
Non-concur _____

Pharmacy Service Agreement
Between
Northampton County Health Department
And
Futrell Pharmacy Services, Inc.

THIS AGREEMENT, effective as of October 1, 2015, by and between Northampton County Health Department, whose principal place of business is located at 9495 NC Highway 305, Jackson, NC 27845 (hereinafter "Health Department") and Futrell Pharmacy Services, Inc., whose principal place of business is located at 119 W. Jefferson Street, Jackson, NC 27845 (hereinafter "Pharmacy").

W I T N E S S E T H:

WHEREAS, Health Department is a "Covered Entity" as defined in Section 340b of the Public Health Services Act (hereinafter "Section 340B") and is eligible to purchase certain outpatient drugs at reduced prices for use by Health Department patients (hereinafter "Eligible Patients") from drug manufacturers who have signed a drug purchasing agreement with the United States Department of Health and Human Services (hereinafter "DHHS");

WHEREAS, Pharmacy is duly licensed as a pharmacy in the State of North Carolina; and

WHEREAS, Health Department desires to engage Pharmacy to provide pharmacy services, as specified in this Agreement, to Eligible Patients and to legally qualified health care providers affiliated with Health Department on behalf of Eligible Patients with respect to outpatient drugs purchased pursuant to Section 340B.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants of the parties herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Covered Drugs.** The prescription outpatient drugs covered by this Agreement (hereinafter "Covered Drugs") are listed on Attachment A of this Agreement. Both parties agree that Health Department may add or remove Covered Drugs from Attachment A at its sole discretion during the life of this Agreement.

2. **Purchase and Shipment of Drugs.** Health Department shall monitor its inventory of Covered Drugs and maintain sufficient supplies of such drugs to meet the day-to-day needs of Eligible Patients. No later than the fifth business day of each month, Pharmacy will provide Health Department with a dispensing report which lists all prescriptions filled for Eligible Patients under this Agreement, including the Eligible Patient, drug name, strength, and quantity of the drug dispensed. Such report shall also include a summary of the usage of Covered Drugs by product (including drug name, strength, manufacturer, and quantity) for the preceding calendar month. Health Department will order Covered Drugs directly from the manufacturer/wholesaler/distributor, from a designated sales representative of the manufacturer/wholesaler/distributor, or with the assistance of the State Pharmacist Consultant and arrange to be billed directly for such drugs. Health Department will arrange for delivery of Covered Drugs to the Pharmacy.

3. **Tracking System.** The parties to this Agreement understand that, pursuant to Section 340b, Health Department must establish and maintain a tracking system suitable to prevent the diversion of Covered Drugs to individuals who are not Eligible Patients (e.g., a periodic sample comparison of Eligible Patient prescriptions with the dispensing records and a

six-month comparison of purchasing and dispensing records). Pharmacy shall permit Health Department or its duly authorized representatives to have reasonable access to Pharmacy's facilities and records during the term of this Agreement in order to make periodic checks regarding the efficacy of their tracking system. Pharmacy agrees to make any and all adjustments to the tracking system which Health Department advises are reasonably necessary to prevent diversion of Covered Drugs to individuals who are not Eligible Patients. Health Department will report Pharmacy violations, if any, immediately upon discovery and disclose their corrective plan.

4. **Prescriptions.** Pharmacy shall dispense Covered Drugs only in the following circumstances:

a. Upon presentation of a prescription form bearing Health Department's name, the Eligible Patient's name, a designation that the patient is an Eligible Patient, and the signature of a legally qualified health care provider affiliated with Health Department;

b. Receipt of a prescription ordered by telephone on behalf of an Eligible Patient by a legally qualified health care provider affiliated with Health Department who states that the prescription is for an Eligible Patient; or

c. Receipt of a prescription ordered electronically by a legally qualified health care provider affiliated with Health Department that indicates that the prescription is for an Eligible Patient.

Health Department will furnish a list to Pharmacy of all such qualified health care providers and will update the list of providers to reflect any changes in a timely manner.

5. **Pharmacy Services.** Pharmacy shall provide the following services:

- a. Dispensing Covered Drugs to Eligible Patients in accordance with all applicable State and Federal statutes and regulations;
- b. Maintaining all records and reports required under this Agreement, Section 340b, and by any applicable Federal and State law and regulations. Such records shall be retained for not less than three (3) years after the expiration of this Agreement or five (5) years from date of service, whichever is greater, and shall be available for inspection or audit by Health Department as otherwise permitted by law and this Agreement;
- c. Eligible Patient drug utilization review;
- d. Formulary maintenance, including providing drug-related information services to Health Department clinical personnel, consulting with Health Department on the purchase of Covered Drugs if needed, and identifying and disposing of Covered Drugs in its inventory which are out of date;
- e. Maintaining Eligible Patient drug profiles; and
- f. Counseling and advising Eligible Patients consistent with the rules, limitations and privileges incident to the pharmacist-patient relationship.

Pharmacy is an independent contractor and shall be solely responsible for its acts and omissions regarding advice and services it is required to provide to Eligible Patients and Health Department. Pharmacy agrees to render all services provided under this Agreement in accordance with professional standards applicable to pharmacy services and in accordance with rules and regulations of the North Carolina Board of Pharmacy. Pharmacy shall have the right to refuse to serve any Eligible Patient where such service would violate any statute, regulation or

professional standards applicable to pharmacy services. Pharmacy shall notify Health Department of any refusal of service within twenty-four (24) hours of such refusal.

6. **Pharmacy site.** Pharmacy agrees it will provide pharmacy services contracted for under this Agreement at 119 W. Jefferson Street, Jackson, NC 27845.

7. **Payment for Services.** Health Department and Pharmacy have freely negotiated the payment terms provided herein and neither has offered or received any inducement or other consideration from the other party for entering into this Agreement. The compensation to be paid to Pharmacy is consistent with fair market value in arms-length transactions for pharmacy services and is not determined in a manner that takes into account the volume or value of any referrals or business otherwise generated between the parties for which payment may be made in whole or in part under Medicare or a State health care program. Health Department will reimburse Pharmacy a \$5.00 dispensing fee per prescription filled for all Health Department patients.

8. **Patient Choice.** Pharmacy understands and agrees that Eligible Patients of Health Department may elect not to use Pharmacy for pharmacy services. The patient may obtain the prescription from the pharmacy provider of his or her choice. Subject to a patient's freedom to choose a provider of pharmacy services, Health Department will inform Eligible Patients that they are eligible for a discount on Covered Drugs if obtained at Pharmacy.

9. **Quarterly Reports.** Pharmacy shall provide Health Department with quarterly financial statements relating to Health Department patients and a summary of receiving and dispensing records in a form satisfactory to both parties.

10. **Prohibition on Resale or Transfer.** Pharmacy agrees that it will not resell or transfer a Covered Drug to an individual who is not an Eligible Patient of Health Department.

11. **Medicaid Prescriptions.** Neither Health Department nor Pharmacy will use Covered Drugs to dispense prescriptions paid for by Medicaid unless an arrangement is established with the NC Division of Medical Assistance, the State Medicaid agency (hereinafter "NC DMA") that prevents duplicate discounts and/or rebates. The parties acknowledge that one such arrangement established with NC DMA to prevent duplicate discounts and/or rebates is the arrangement in which the NC DMA reimburses the Health Department for the Depo Provera Section 340B drug billed with the UD modifier for which NC DMA does not collect rebates or discounts from the manufacturer per DMA Guidelines for Section 340B reimbursement/billing/duplicate discount prevention.

12. **Audits.** Pharmacy understands and agrees that both Pharmacy and Health Department are subject to audit by the Public Health Service and by drug manufacturers who have signed a drug purchasing agreement with DHHS, which audits may pertain to the Health Department's compliance with the prohibition on drug resale or transfer and the prohibition on duplicate Medicaid rebates and discounts. Pharmacy understands and agrees to cooperate with any audits required to comply with federal, state or local guidelines that may be published from time to time.

13. **Non-Assignment.** This Agreement may not be assigned by either party without the prior written agreement of the other party.

14. **Term and Termination.** This Agreement shall be effective October 1, 2015, and shall continue thereafter until terminated by:

- a. Mutual agreement of the parties;

b. Sixty (60) days prior written notice by either party; or

c. Health Department, immediately and without prior notice, upon a material breach of this Agreement by Pharmacy. Without limiting Health Department's right to assert any other act or failure to act as constituting a material breach by Pharmacy, Pharmacy's dispensing of a Covered Drug to an individual who is not an Eligible Patient or any other diversion of a Covered Drug shall be deemed to be a material breach. Health Department's waiver or failure to take action with respect to Pharmacy's failure to comply with any term or provision of this Agreement shall not be deemed to be a waiver of Health Department's right to insist on future compliance with such term or provision.

15. **Choice of Law.** This Agreement shall be interpreted according to the laws of the State of North Carolina.

16. **Entire Agreement.** This Agreement represents the entire understanding of the parties. There are no other agreements or understandings between the parties, either oral or written, relating to Covered Drugs. Any amendments to this Agreement shall be in writing and signed by both parties.

[SIGNATURES ON FOLLOWING PAGE]

NORTHAMPTON COUNTY HEALTH DEPARTMENT

By: _____
John White
Acting Director

Date: _____

FUTRELL PHARMACY SERVICES, INC.

By: _____
William R. Futrell, Jr.
President

Date: _____

This instrument has been pre-audited in the manner as

Per NC.G.S. 159-28 (a) Reidie A. Edwards
Finance Officer

ATTACHMENT A

NORTHAMPTON COUNTY HEALTH DEPARTMENT

340B DRUG FORMULARY

FAMILY PLANNING PROGRAM

DEPO-PROVERA INJ 150MG/ML VIAL
MICRONOR TAB 0.35MG
ORTHO-CYCLEN 0.25MG/0.035MG
ORTHO TRI CYCLEN LO 28 TAB
PLAN B ONE STEP TAB 1.5MG

TUBERCULOSIS PROGRAM

UTILIZE THE MOST CURRENT FORMULARY SUPPLIED BY THE NCDHHS DIVISION OF PUBLIC HEALTH EPIDEMIOLOGY SECTION, TB CONTROL PROGRAM ON THE WEB AT:
http://epi.publichealth.nc.gov/cd/tb/docs/dhhs_3093.pdf

STD DRUG FORMULARY

UTILIZE THE MOST CURRENT FORMULARY SUPPLIED BY THE NCDHHS DIVISION OF PUBLIC HEALTH COMMUNICABLE DISEASE BRANCH LOCATED ON THE WEB AT:
http://epi.publichealth.nc.gov/cd/lhds/manuals/std/treatment/STD_Drug_Formulary.pdf

NORTHAMPTON COUNTY CONTRACT CONTROL SHEET		CONTRACT/VENDOR	
VENDOR # 157		Futell Pharmacy Services, Inc.	
		Address	119 W. Jefferson St. Jackson, NC 27845
		Contact	Dr. William R. Futrell, Jr.
		2	0
		Originals	Copies
CONTRACT # _____		Amount \$ 5.00 Dispensing Fee per Prescription	
New Contract	<u>No</u>		
Renewal	<u>Yes</u>	Date originally approved by the Board of Commissioners N/A	
Cost or Material Changes <u>No</u>			
Original Contract sent to Contract Administrator		Date: 10/16/2015	
Originating Department/Individual: John L. White, Acting H.D.		Item or Service: Distribution of Prescription Drugs	
Department Involved: Health Department		Type of Contract: Agreement	
Line Item Budgeted: 115124-519900, 115164-519900, 115197-519900		Period of Coverage: 10/1/2015-Until	
GRANTS			
Board approval for Application	Approved	Set	Verified
Board approval for Acceptance	Approved	Set	Verified
COUNTY ATTORNEY	Date Received: 10/13/2015	Date Approved: 10/16/2015	
Approved as to Form: <u>YES</u>	Approved as to Legal Sufficiency: <u>YES</u>		
Revisions Necessary? <u>YES</u>	Board Action Necessary? <u>YES</u>		
Date Revisions were made? 10/16/2015	<i>Scott V. Kelly</i>		
FINANCE <u>AKB</u>	Date Received: 2/1/15 *	Date Audited	2/1/15 *
Non encumbered contract Yes _____ No _____			
ASSISTANT COUNTY MANAGER	Date Received	Date Approved:	
COUNTY MANAGER	Date Received 2/2/16	Date Approved: 2/2/16	
BOARD OF COMMISSIONERS	CLERK TO THE BOARD		
Date approved by Board	Date Received	Date Attested:	
CONTRACT ADMINISTRATOR			
Attorney	Finance	Asst Cty Mgr	Cty Mgr Clerk
Outside Agency Signatures:	Date Sent : _____	Date received: _____	
Copies Delivered to Appropriate Departments:		ORIGINATING _____	FINANCE _____
Original to Outside Agency:	(Departments to deliver)	Date: _____	
File County Original / Add to Database:	Date: _____		
NOTES:			
<i>Agreement was last updated in 2010. No dates of coverage are listed in the contract; ongoing until changes are needed.</i>			
<i>* I am assuming that the Finance officer meant the year 2016. KT.</i>			
____ copies sent to originating department with instruction to obtain signatures and return 1 executed original to Legal			
____ copies sent to originating departments with note to forward to vendor			
PROBLEMS:			
Corrective Action:		Date: _____	Initial: _____

Ad Valorem Tax Appeals, Motor Vehicle Refunds, and Secured and Unsecured Report:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain approval to release or refund Ad Valorem taxes assessed in the amount of \$634.60 on eight appeals.

A motion was made by Virginia Spruill and seconded by Chester Deloatch to approve the request for release or refund of the Ad Valorem Tax appeals submitted herewith in the amounts and for the reasons shown in the listings. **Question Called: All present voting yes. Motion carried.**

Mrs. Allen also asked for the Board's approval to release or refund Motor Vehicle Ad Valorem taxes assessed in the amount of \$1,906.85 on twenty four appeals.

A motion was made by Robert Carter and seconded by Joseph Barrett to approve the release or refund for the automobile tax submitted for the reasons so stated on the listings. **Question Called: All present voting yes. Motion carried.**

Finally, Mrs. Allen appeared before the Board to report the amount of delinquent tax and fees to the Board and request their order to advertise secured 2015 tax bills during the second or third week of April, 2016.

Mrs. Allen noted that secured tax bills are for real property, and unsecured tax is for personal property. For unsecured bills for 2015, the total amount is \$169,055.56. The grand total for unsecured (which is for any outstanding taxes for ten years plus) is \$808,837.56. Secured real property for 2015 is \$2,188,170.13. The overall grand total for secured outstanding tax is \$4,906,824.81 as of January 31, 2016.

Mrs. Allen reminded the Board that we started out in 2015 with \$16,396,333 in taxes.

A motion was made by Robert Carter and seconded by Virginia Spruill to authorize and empower our Tax Administrator to advertise all secured liens during the second or third week of April 2016. **Question Called: All present voting yes. Motion carried.**

Ms. Turner added that we have started a new tax collection process about six months ago called the In Rem Foreclosure process. She said she will update the Board on where Mr. Williams and Ms. Moore are on that process at a later date.

Mid-Year Review and Management Matters:

Ms. Kimberly Turner, County Manager, appeared before the Board to present the Mid-Year financial review. This is a presentation of what the departments are doing for the first half of the Fiscal Year. We are 11% under planned expenditures for this Fiscal Year. Ms. Turner noted that we are in line with what we have done in previous years as far as how departments are spending their budget.

Ms. Turner went over the Enterprise Fund Mid-Year Review. As far as Revenue in the Water and Sewer Department, they've received 8% more in Revenue than they planned to receive for the first half of the Fiscal Year. For Expenditures, they are under budget by 5%. For Solid Waste

Department Revenue, they are under budget by 7%, and for Expenditures, they are under budget by 4%.

Ms. Turner also requested a date and time for two public hearings: one is for the first General CDBG Public Hearing for March 7th. Chairwoman Greene asked the Clerk for a time. Ms. Nelson gave the time of 10:05 am.

A motion was made by Joseph Barrett and seconded by Robert Carter to hold a public hearing on March 7, 2016 at 10:05 am. **Question Called: All present voting yes. Motion carried.**

The second Public Hearing is to consider the participation of West Fraser in the Northampton County Capital Investment and Jobs Creation Grant Program. Ms. Turner is requesting the public hearing to be held on March 21st. Chairwoman Greene asked the Clerk for a time. Ms. Nelson gave the time of 6:05 pm.

A motion was made by Robert Carter and seconded by Joseph Barrett that the public hearing be held March 21, 2016 at 6:05 pm. **Question Called: All present voting yes. Motion carried.**

Ms. Turner also presented a Proclamation for approval for Ms. Cornelia C. Goode who will be turning one hundred-years-old on March 15, 2016.

A motion was made by Joseph Barrett and seconded by Virginia Spruill to approve the Proclamation. **Question Called: All present voting yes. Motion carried.**

Ms. Turner went over several reminders:

- She asked the Board to check their calendars to schedule a work session to review and approve the revised personnel policy. The consensus is to hold the work session on February 25, 2016 at 10:00 am.
- The Public Forum will be on February 24, 2016 at 6:00 pm at the Lake Gaston Community Center.
- The Mayors/Commissioners meeting will be on February 29th at 7:00 pm in the JW Faison Auditorium. Commissioner Carter brought up the fact that an important NAACP meeting will be on this date, and asked if the meeting could be rescheduled. Chairwoman Greene asked if the County Manager's office could come up with an alternate date and get back to the Board.
- Ms. Turner asked for dates for the rescheduling of the School Tour. The two dates being considered are either March 2nd or March 9th starting at 8:30 am. Ms. Turner will give the Superintendent these dates, and report back to the Board.

Finally, Ms. Turner passed out comparisons of salaries between Northampton County and surrounding counties. She obtained this information from the UNC School of Government's website.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**

**NORTHAMPTON COUNTY
MID-YEAR FINANCIAL REVIEW
As of December 31, 2015**

SUMMARY

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>PLAN</u>	<u>ACTUAL</u>	<u>DEVIATION</u>	<u>%</u>
Tax/L.Records/Reval	\$885,442	\$442,723	\$317,634	(\$125,089)	-28%
Register of Deeds	\$172,312	\$86,157	\$66,766	(\$19,391)	-23%
Finance	\$588,820	\$299,849	\$421,140	\$121,291	40%
MIS	\$264,275	\$132,138	\$109,005	(\$23,133)	-18%
Governing Body	\$86,623	\$46,542	\$46,517	(\$25)	0%
Administration	\$203,273	\$100,637	\$82,952	(\$17,685)	-18%
Legal	\$70,605	\$35,563	\$31,859	(\$3,704)	-10%
Court Facilities	\$19,050	\$10,675	\$8,889	(\$1,786)	-17%
Office on Aging	\$52,887	\$26,444	\$26,018	(\$426)	-2%
Recreation	\$247,412	\$116,499	\$103,705	(\$12,794)	-11%
Veterans	\$50,098	\$25,050	\$19,174	(\$5,876)	-23%
Sheriff	\$2,244,624	\$1,122,312	\$948,064	(\$174,248)	-16%
Detention Center	\$1,323,305	\$700,766	\$559,210	(\$141,556)	-20%
Cooperative Ext	\$265,074	\$126,885	\$95,804	(\$31,081)	-24%
Elections	\$235,616	\$117,809	\$72,115	(\$45,694)	-39%
Econ. Development	\$171,164	\$84,983	\$84,865	(\$118)	0%
Planning/Zoning	\$183,497	\$75,499	\$61,084	(\$14,415)	-19%
Code Enforcement	\$174,991	\$87,497	\$83,945	(\$3,552)	-4%

Health	\$4,781,120	\$2,174,221	\$1,780,570	(\$393,651)	18%
Soil Conservation	\$123,883	\$49,620	\$48,011	(\$1,609)	-3%
Emergency Mgmt.	\$122,315	\$61,158	\$53,586	(\$7,572)	-12%
Emerg. Medical Svcs.	\$2,406,406	\$1,229,550	\$1,229,248	(\$302)	0%
RRS	\$290,351	\$145,176	\$66,469	(\$78,707)	-54%
Social Services	\$7,222,041	\$3,316,514	\$3,200,546	(\$115,968)	-3%
E-911	\$947,275	\$473,638	\$396,381	(\$77,257)	-16%
Human Resources	\$200,507	\$100,254	\$94,489	(\$5,765)	-6%
Building & Grounds	\$763,718	\$381,859	\$310,594	(\$71,265)	-19%
Central Garage	\$82,364	\$39,195	\$33,511	(\$5,684)	-15%
TDA	\$46,696	\$23,104	\$17,793	(\$5,311)	-23%
TOTAL	\$24,225,744	\$11,632,317	\$10,369,944	(\$1,262,373)	-11%

COMPARISON TOTALS BY YEAR

<u>Year</u>	<u>Budget</u>	<u>Plan</u>	<u>Actual</u>	<u>Deviation</u>	<u>%</u>
FY06-07	\$20,090,880	\$9,823,377	\$8,396,463	(\$1,426,914)	-15%
FY07-08	\$21,286,215	\$10,384,279	\$9,278,270	(\$1,106,009)	-11%
FY08-09	\$21,793,943	\$10,685,995	\$8,939,819	(\$1,746,176)	-16%
FY09-10	\$20,631,301	\$10,104,170	\$8,960,426	(\$1,143,744)	-11%
FY10-11	\$21,563,590	\$10,314,082	\$9,120,942	(\$1,193,140)	-12%
FY11-12	\$21,472,421	\$10,734,854	\$9,525,088	(\$1,209,766)	-11%
FY12-13	\$23,034,572	\$11,314,621	\$10,532,522	(\$782,099)	-7%
FY14-15	\$23,983,447	\$11,493,401	\$10,180,350	(\$1,313,051)	-11%
FY15-16	\$24,225,744	\$11,632,317	\$10,369,944	(\$1,262,373)	-11%

**NORTHAMPTON COUNTY
MID-YEAR FINANCIAL REVIEW
AS OF DECEMBER 31, 2015
ENTERPRISE FUNDS**

REVENUE

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>PLAN</u>	<u>ACTUAL</u>	<u>DEVIATION</u>	<u>%</u>
Water & Sewer	\$3,158,533	\$1,575,517	\$1,695,683	\$120,166	8%

EXPENDITURES

Water & Sewer	\$3,158,533	\$934,629	\$886,401	(\$48,228)	-5%
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REVENUE

<u>DEPARTMENT</u>	<u>BUDGET</u>	<u>PLAN</u>	<u>ACTUAL</u>	<u>DEVIATION</u>	<u>%</u>
Solid Waste	2,276,912	1,138,257	1,056,712	(81,545)	-7%

EXPENDITURES

Solid Waste	2,279,828	1,139,865	1,099,186	(40,679)	-4%
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Citizens/Board Comments:

Chairwoman Greene called for Citizens Comments.

None were heard.

Chairwoman Greene called for Board Comments.

None were heard.

A motion was made by Chester Deloatch and seconded by Virginia Spruill to adjourn. **Question Called: All present voting yes. Motion carried.**

Michelle Nelson, Clerk to the Board
"r.m. 02-17-16"