

**NORTHAMPTON COUNTY CODE ENFORCEMENT**

252-534-5171 Office 252-534-1538 Fax

**COMMERCIAL BUILDING PERMIT APPLICATION**

**COPIES OF CONTRACTS REQUIRED**

Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

Project Address \_\_\_\_\_ City \_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_ Parcel # \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Property Owner \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Project Contact Person \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

License Number \_\_\_\_\_ Email Address \_\_\_\_\_

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Description of proposed work: \_\_\_\_\_

Type of Building: \_\_\_New \_\_\_Existing \_\_\_Addition \_\_\_N/A

Type of Occupancy

- Assembly  Institutional
- Business  Mercantile
- Educational  Residential
- Factory  Storage
- High-Hazard  Utility

Building Area: Total Area sq. ft. \_\_\_\_\_ Area per floor sq. ft. \_\_\_\_\_

Building Height: \_\_\_\_\_ Feet No. of Stories \_\_\_\_\_

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State Agency Approvals:

NC Department of Insurance Yes\_\_\_ No\_\_\_ N/A\_\_\_

Plan Approval \_\_\_\_\_ # of Sheets \_\_\_\_\_ Date \_\_\_\_\_

Specifications \_\_\_\_\_ #of Sheets \_\_\_\_\_ Date \_\_\_\_\_

NC Department of Labor Yes\_\_\_ No\_\_\_ N/A\_\_\_

Elevators Date \_\_\_\_\_ Boilers \_\_\_\_\_ Date \_\_\_\_\_

NC Sedimentation Pollution Control Commission Yes \_\_\_ No \_\_\_ N/A \_\_\_

Plan Approval \_\_\_\_\_ Date \_\_\_\_\_ Permit number \_\_\_\_\_

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Utilities:

Water: \_\_\_ Public \_\_\_ Private Environmental Health Permit # \_\_\_\_\_

Sewer: \_\_\_ Public \_\_\_ Private Environmental Health Permit # \_\_\_\_\_

Gas: Provider \_\_\_\_\_

Electric: Provider \_\_\_\_\_

Zoning Authorization: \_\_\_Town \_\_\_County \_\_\_ N/A Application # \_\_\_\_\_

**General Construction**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Electrical**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Mechanical**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Plumbing**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Life Safety**

Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Sprinkler Protection**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Fire Alarm System**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Sign**

Contractor Name \_\_\_\_\_ Telephone # \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
License # \_\_\_\_\_ Classification \_\_\_\_\_  
Design Professional \_\_\_\_\_ Telephone # \_\_\_\_\_  
\_\_\_\_ Architect \_\_\_\_ Engineer NC Reg. # \_\_\_\_ Owner \_\_\_\_ Other \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Accessory Structures**

\_\_\_\_ Accessory Building                      Size \_\_\_\_\_ Sq. ft.    Conditioned \_\_\_\_\_  
\_\_\_\_ Solid Fence                                \_\_\_\_ Tower                      \_\_\_\_ Swimming Pool                      \_\_\_\_ Other

I hereby certify that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations. The Inspection Department will be notified of any changes in the approved plans and specifications for the project permitted herein.

Owner/Agent Signature \_\_\_\_\_

**ALL PERMIT FEES ARE NON-REFUNDABLE**      Checks payable to: Northampton County Code Enforcement

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**\*\*Please submit a copy of your North Carolina Contractor's License along with this permit application. For parcel numbers go to <http://gis.northamptonnc.com> or call Land Records at 252-534-5941. This page must accompany plans submitted for review.**

**All trades must sign for and purchase their permits.**