



Office of the Director

Northampton County Public Works Department

P.O. Box 68
Jackson, North Carolina 27845
Phone (252) 534-6341

YOU ARE RECEIVING THIS NOTICE BECAUSE YOUR HOUSE NUMBERS ARE NOT PROPERLY DISPLAYED. PLEASE POST YOUR HOUSE NUMBERS PROPERLY SO THAT WE MAY FIND YOU WHEN YOU HAVE AN EMERGENCY.



*Help US find You
In an Emergency*



***Properly displayed house numbers help US
to locate YOU in an emergency.***

Northampton County Ordinance requires that all addresses be posted. Guidelines for posting are noted on the reverse side.

We recommend the use of signs with reflective materials.

For help in finding your correct numerical address please call Northampton County Land Records Office at 252-534-5941.

This notice is being given on behalf of all Northampton County Offices providing Emergency and Non-Emergency Services to citizens of Northampton County.

GUIDELINES FOR POSTING HOUSE AND BUSINESS NUMBERS

To make the Enhanced 911 system function properly, it is essential that all homes and businesses display their current address number as stated below. Posting your current address number is critical to emergency personnel. It assists them in finding the location of a structure in case of an emergency.

In accordance with the *Addressing and Road Naming Ordinance*, the owner of each property shall be required to post the number so assigned in accordance with Article 5 of the Addressing Ordinance for Northampton County.

1. The official address number must be displayed on the front of the addressable structure or at the entrance to the addressable structure which ever is most visible from the road.
2. All structure numbers shall be constructed of a durable material. The color shall contrast with the color scheme of the structure, and if mounted on glass, shall contrast with the background and be clearly visible.
3. The minimum number size for residential structures or units shall be four (4) inches in height. Reflective numbers are desired. The minimum size for all other structures numbers shall be six (6) inches in height. In all cases, a number larger than the minimum size may be required where the minimum size does not provide adequate identification.
4. All numerical identifications must be easily identifiable without obstruction of view. Any dwelling or business located at more than 100 feet from the roadway and/or not clearly visible shall be required to have numerical posting at both the entrance or driveway and located in the close proximity to the front door or entrance way of the structure.
5. A post height of three (3) feet above ground level will be required for all entrances or private drives that require numerical posting. A mailbox will be suitable as long as it is placed at the driveway and on the same side of the road as the addressed structure.
6. Following the posting of the assigned number as required herein, the owner shall maintain the structure number at all times in compliance with the requirements above. Structure numbers and unit designators as viewed from the road shall not be obstructed from view.

(Northampton County Addressing and Road Naming Ordinance: 5.01, 5.02, 5.03, 5.04 Effective May 15, 2000, Revised January 21, 2003)

The above list is provided by Northampton County Public Works Department for posting your house number. For help in finding your correct numerical address, please contact the Northampton County Land Records Office at 252-534-5941.

Citizens of Northampton County not living within the jurisdiction of a town are reminded the Northampton County Addressing and Road Naming Ordinance requires that the naming or posting of a public or private street or road name must be done in accordance with that Ordinance and signs are installed and maintained by the Northampton County Public Works Department.