

**INFORMATION & CASE ASSISTANCE COORDINATOR**  
(Part-time)

Northampton County is accepting applications for a coordinator position for the Office of Aging. The position provides outreach access to information on services for senior adults and interacts directly with seniors and their caregivers in locating needed services.

The position requires the willingness to attend workshops and programs to increase knowledge and skills of working with senior adults. The job also requires strong organizational skills and knowledge of services and funding sources for senior adult services.

The candidate must possess good office and computer skills and have experience in social services or other human services and/or business administration for 1 year. Past experience with either senior adults, service providers and/or the general public will be helpful. Possession of an automobile and valid NC Driver's license is required.

Apply at the Employment Security Commission, 945 Park Avenue, Roanoke Rapids, NC or the Human Resources Department, 107 Thomas Bragg Drive, Jackson, NC. Please submit a Northampton County application and resume.

Part-time position of 15 hrs./week at \$9.00/hr.  
Deadline to apply: January 11, 2010

SEE WEBSITE FOR COUNTY APPLICATION  
[WWW.NORTHAMPTONNC.COM](http://WWW.NORTHAMPTONNC.COM)

NORTHAMPTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND HIRES  
ONLY U.S. CITIZENS AND LAWFULLY ADMITTED ALIENS.  
NORTHAMPTON COUNTY IS A DRUG-FREE WORKPLACE. ALL CANDIDATES WILL BE SUBJECT TO  
BACKGROUND CHECKS/DRUG TESTING AS A CONDITION OF EMPLOYMENT.