

**NORTHAMPTON COUNTY
REGULAR SESSION
December 5, 2011**

Be It Remembered that the Board of Commissioners of Northampton County met on December 5, 2011 with the following present: Fannie Greene, James Hester, Virginia Spruill, Chester Deloatch, and Robert Carter.

Agenda Work Session:

A 10-minute work session was held to discuss today's agenda items. The following changes were made to the agenda:

- Under Tab 9, remove-Engineering Contracts for Enviva Project
- Under Tab 9, add-Grant Administration Services Contract for Barrow's Mill Road Project
- Under Tab 10, add-CDBG Compliance Documents for Barrow's Mill Road and Clements Mechanical Projects

Regular Session:

Chairwoman Greene called the meeting to order and welcomed everyone. Vice Chairman Hester delivered the invocation and the Pledge of Allegiance was recited. Chairwoman Greene explained the citizen comment process.

Approval of Regular Session Minutes for November 21, 2011:

A motion was made by Robert Carter and seconded by Chester Deloatch that the Regular Minutes for November 21, 2011 be approved. **Question Called For: All present voted yes. Motion carried.**

Approval of Agenda for December 5, 2011:

A motion was made by Chester Deloatch and seconded by James Hester to approve the agenda for December 5, 2011 with the before stated changes. **Question Called For: All present voted yes. Motion carried.**

Approval of 2012 Commissioners' Meetings Calendar:

A motion was made by James Hester and seconded by Virginia Spruill to approve the Commissioners' Meeting Calendar for 2012. **Question Called For: All present voted yes. Motion carried.**

Late Application Appeal:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain approval or denial of a late application on Tax Bill 11A0302545 by Julia Ann Johnson for elderly exclusion.

A motion was made by Robert Carter and seconded by Virginia Spruill that Mrs. Johnson has shown good cause for not meeting the deadline. **Question Called For: All present voted yes.**
Motion carried.

Election of Chair and Vice Chair:

Chairwoman Greene turned the meeting over to Mr. Charles Vaughan, County Attorney.

Mr. Charles Vaughan, County Attorney, opened the floor for nominations of Chairman of the Northampton County Board of Commissioners for 2012.

Commissioner Spruill nominated Commissioner James Hester for Chairman and Commissioner Fannie Greene seconded.

Commissioner Robert Carter made a motion that nominations be closed on said name and Commissioner Chester Deloatch seconded. **Question Called For: All present voted yes.**
Motion carried.

Mr. Charles Vaughan, County Attorney, opened the floor for nominations of Vice Chairman of the Northampton County Board of Commissioners for 2012.

Commissioner Robert Carter nominated Commissioner Virginia Spruill for Vice Chairman of the Northampton County Board of Commissioners for 2012 and Commissioner James Hester seconded.

Commissioner Chester Deloatch nominated Commissioner Fannie Greene as Vice Chairman.

Mr. Vaughan closed the floor for nominations.

Question Called for Commissioner Virginia Spruill as Vice Chairman: 3 yes (Carter, Hester, and Spruill).

Question Called for Commissioner Fannie Greene as Vice Chairman: 2 yes (Deloatch and Greene).

Commissioner Virginia Spruill was named Vice Chairman for 2012.

Chairman Hester asked Commissioner Greene to continue the meeting today as Chair.

Appointment of County Attorney:

A motion was made by James Hester and seconded by Virginia Spruill to appoint Mr. Charles Vaughan as County Attorney.

Commissioner Carter made a motion that the nominations be closed.

Question Called For: 4 yes (Carter, Spruill, Greene, and Hester) Commissioner Deloatch recused himself. Motion carried.

Appointment of Clerk to the Board:

A motion was made by James Hester and seconded by Virginia Spruill to appoint Ms. Kim Turner as Clerk to the Board. **Question Called For: All present voted yes. Motion carried.**

Appointment of Assistant Clerk to the Board:

Commissioner Chester Deloatch nominated Mrs. Mary Faison as Assistant Clerk to the Board and Commissioner Virginia Spruill seconded. **Question Called For: All present voted yes. Motion carried.**

Forestry Plan Regarding Present Use Assessment:

Mrs. Cathy Allen, Tax Administrator, and Mr. Avery Davis, Chief Tax Appraiser, appeared before the Board to obtain a decision on what is considered a timely manner when submitting a forestry plan when applying for Present Use Assessment.

There was a Board consensus to delay this matter until the County Attorney has reviewed the general statutes and bring it back at the January 4, 2012 meeting.

Compensation for New DSS Director:

Dr. Al Wentzy, DSS Director, appeared before the Board to obtain approval to set the starting salary of Grade 77, Step 10 of \$65,831 for the recently appointed DSS Director, Shelia Manley-Evan, which is within the existing DSS Budget.

A motion was made by Chester Deloatch and seconded by Robert Carter to accept Dr. Wentzy's recommendation for Mrs. Shelia Manley-Evans' salary. **Question Called For: All present voted yes. Motion carried.**

(Commissioner Deloatch left at this time)

Grant Administration Services Contract for Barrow's Mill Project:

Mr. Gary Brown, EDC Director, appeared before the Board to obtain approval for the selection of Progressive Resources and Opportunities to provide grant administration services related to an

award of Community Development Block Grant funding for the extension of public sewer service to the Barrow's Mill Community.

A motion was made by Virginia Spruill and seconded by James Hester to approve the selection of Progressive Resources and Opportunities as the contract agent for administration of the Barrow's Mill CDBG-Infrastructure Project with all costs related to these services to be derived from CDBG funds. **Question Called For: All present voted yes. Motion carried.**

Mr. Wayne Jenkins, County Manager, appeared before the Board to obtain approval of the compliance documents for the CDBG Barrow's Mill and Clements Mechanical Projects and authorize the Chair to sign those documents.

A motion was made by Robert Carter and seconded by James Hester to accept the recommendation coming from the County Manager in regards to the documents to be signed. **Question Called For: All present voted yes. Motion carried.**

Citizens/Board Comments:

Chairwoman Greene called for citizen comments: none were heard.

Chairwoman Greene called for Board comments:

Commissioner Carter asked the new Chairman to give seating arrangements for the next meeting.

Chairwoman Greene thanked the Board for their support for the past two years.

Vice Chairman Hester commended Chairwoman Greene for her work as Chair. Vice Chairman Hester also stated he is looking forward to serving as Chair, he appreciates the confidence shown in him in nominating him as Chairman, and he will do the best he can.

Commissioner Spruill thanked the Board for electing her as Vice Chair and she stated she will do the best she can in serving in that capacity.

A motion was made by James Hester and seconded by Robert Carter to adjourn. **Question Called For: All present voted yes. Motion carried.**

Kimberly L. Turner, Clerk to the Board

"r.m. 12-05-11"