

**NORTHAMPTON COUNTY  
REGULAR SESSION  
March 19, 2018**

Be It Remembered that the Board of Commissioners of Northampton County met on March 19, 2018 with the following present: Robert Carter, Chester Deloatch, Charles Tyner and Geneva Faulkner.

Others Present: Kimberly Turner, Scott McKellar, Nathan Pearce, and Komita Hendricks.

**Absent: Fannie Greene**

A motion was made by Chester Deloatch and seconded by Geneva Faulkner to enter into Closed Session for G.S. 143-318.11 (a)(3). **Question Called: All present voting yes. Motion carried.**

A motion was made by Chester Deloatch and seconded by Geneva Faulkner to adjourn the closed session. **Question Called: All present voting yes. Motion carried.**

**Chairman Carter called the meeting to order.**

**Agenda Work Session:**

A work session was held to discuss today's agenda items. Chairman Carter called upon County Manager Kimberly Turner for input. Ms. Turner had no changes. Chairman Carter called upon Commissioners for input. Commissioners had no changes.

**Regular Session:**

Chairman Carter called the meeting to order, welcomed everyone, and announced when citizens could make comments. Chairman Carter called for a moment of silence and invited everyone to participate in the Pledge of Allegiance.

**Approval of Regular Session Minutes for March 5, 2018:**

A motion was made by Chester Deloatch and seconded by Charles Tyner to approve the Regular Session Minutes for March 5, 2018. **Question Called: All present voting yes. Motion carried.**

**Approval of Closed Session Minutes for March 5, 2018:**

A motion was made by Charles Tyner and seconded by Chester Deloatch to approve the Closed Session Minutes for March 5, 2018. **Question Called: All present voting yes. Motion carried.**

**Approval of Agenda for March 19, 2018:**

A motion was made by Geneva Faulkner and seconded by Chester Deloatch to approve the agenda for March 19, 2018 with no changes. **Question Called: All present voting yes. Motion carried.**

**Relay for Life Proclamation:**

Honorable Laquitta Greene-Cooper, Clerk of Court, appeared before the Board to obtain approval of a proclamation for Relay for Life declaring to “Paint the County Purple with a Splash of Yellow” beginning April 1<sup>st</sup> to May 31<sup>st</sup> to show an act of participation in the Relay for Life campaign. They are asking for residents to display a purple bow with a splash of yellow on their premises. The Relay for Life event will be held on May 18<sup>th</sup> and 29<sup>th</sup> at the Cultural and Wellness Center.

Mrs. Cooper thanked everyone for their assistance last year and asked for consent to use the Cultural and Wellness Center again this year.

A motion was made by Geneva Faulkner and seconded by Charles Tyner to adopt the proclamation for Relay for Life and to approve the use of the interior and exterior of the Cultural and Wellness Center. **Question Called:** *All present voting yes.* **Motion carried.**

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE  
HEREBY MADE A PART OF THESE MINUTES:**

# Northampton County

"A GREAT PLACE TO RAISE FAMILIES, PROFITS AND EXPECTATIONS"

BOARD OF COMMISSIONERS

P. O. BOX 808

JACKSON, N. C. 27845

PHONE (252) 534-2501 • FAX (252) 534-1168

## PROCLAMATION

**WHEREAS**, "The American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer, saving lives, and diminishing suffering from cancer, through research, education, advocacy and service"; and

**WHEREAS**, "Relay for Life is a life-changing, nationwide, signature event of the American Cancer Society that gives everyone in the communities across the globe a chance to celebrate the lives of people who have battled cancer, remember loved ones lost, and fight back against the disease"; and

**WHEREAS**, in May, 1985, Dr. Gordy Klatt started the first 24 hours movement around a track in Tacoma, Washington with a vision to raise money to fight the nation's biggest health concern, cancer, and planned the first team relay event known as the City of Destiny Classic 24-Hour Run Against Cancer; and

**WHEREAS**, Relay for Life of Northampton County, NC recognizes that cancer never sleeps; cancer does not discriminate; and almost everyone has been touched by cancer, either through their own personal battle or through someone they love; and

**WHEREAS**, RELAY FOR LIFE OF NORTHAMPTON COUNTY, NC, respects that everyone's reason to Relay is unique and celebrates its **7<sup>th</sup> year** of this vision, **Friday, May 18 and Saturday, May 19, 2018** at the Northampton County Cultural and Wellness Center located on Hwy 305, Jackson, North Carolina with an overnight relay-style event. Teams will camp out around the track and team members involve the entire community taking turns walking around the track for the duration of the event. Everyone is invited to partake in activities, ceremonies, entertainment, food, games and fundraising opportunities for American Cancer Society; and

**WHEREAS**, Relay for Life of Northampton County strives to increase community awareness of cancer, stimulate a real sense of relationship, camaraderie and unity among everyone, and raise money to fight cancer. In this effort, every township, resident, church and business in Northampton County is encouraged to support its **4<sup>th</sup> "Paint the County Purple"** endeavor, **"Purple Bow Campaign"** beginning **Sunday, April 1 to Thursday, May 31, 2018** and pre-relay activities. To show an active participation in this meaningful campaign, every resident is asked to display **purple bows with a splash of yellow** on their premises; and

**WHEREAS**, Relay for Life of Northampton County demonstrates and spreads the message, **"TOGETHER, we can SPREAD the HOPE, one step at a time and CELEBRATE LIFE - less cancer and more birthdays"**, we will exemplify this message by encouraging everyone to **wear yellow in support of all caregivers** in observance of **"Make a Difference Day", Monday, May 14<sup>th</sup>, purple in support of all survivors, Wednesday, May 16 for "Strut Your Stuff Day"** and **display their favorite team flag on their vehicles in support of the 2018's Theme: "It's Game Time, Let's Beat Cancer", Friday, May 18 and Saturday, May 19.**

**NOW, THEREFORE, BE IT RESOLVED** that the Northampton County Board of Commissioners do hereby **proclaim April 1 to May 31 as "Paint the County Purple with a Splash of Yellow"** throughout Northampton County and urge all residents to recognize and participate in the Relay for Life of Northampton County events held in their respective communities.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Northampton County Board of Commissioners, Chairman

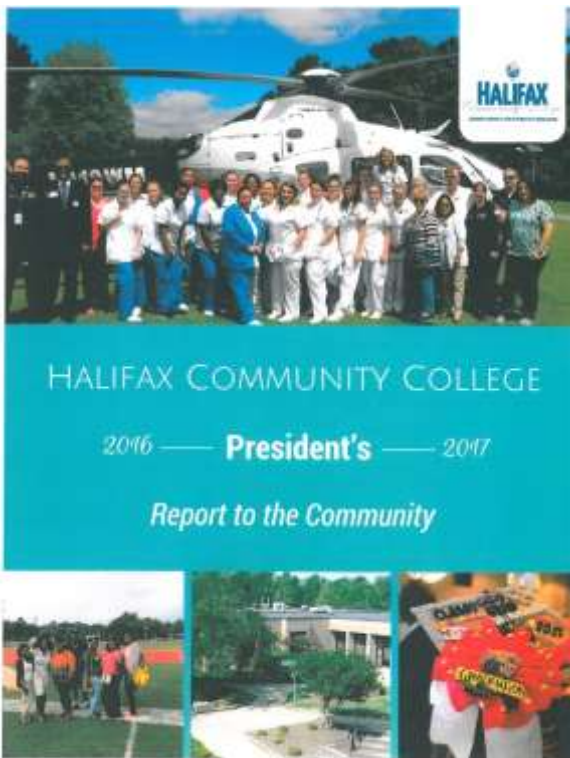
\_\_\_\_\_  
Attest: Northampton County Clerk to the Board

**Report to the Community:**

Dr. Michael A. Elam, President of HCC, appeared before the Board to provide information regarding some of the exciting things that have transpired and will transpire at Halifax Community College. He provided and explained to the Commissioners a booklet “Reporting to the Community” and a handout “Strategic Plan 2017-2022”.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE  
HEREBY MADE A PART OF THESE MINUTES:**

*Report to the Community*



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### MESSAGE FROM THE TRUSTEE BOARD CHAIR

This has been a year of great change for Halifax Community College (HCC). Sixty-five retired after 23 years of outstanding service and your Board of Trustees undertook an intensive six-month search to fill the void. After the national search, much community involvement in the process and final interviews, your Board selected Dr. Michael Chan to assume the role as President. The Board of Trustees partnered with Dr. Chan to help assure a seamless transition of leadership and the continuation of top-notch services provided to our students.

The other milestone your Board is quite proud of this year is the approval of and funding for a second stress agency visit to the College. This has been a major safety concern for some time and a top priority for the Board to help assure staff and student safety in the event of an emergency requiring an evacuation.

Your Board of Trustees is committed to student success primary level. Each trustee is committed to the College's mission both now and to the future.

- Michael Chan  
Chairman



### MESSAGE FROM THE PRESIDENT



The 2016-2017 academic year was marked with milestones and challenges, with my resignation as the 2016 President of Halifax Community College. The college's education and training is a primary building block in our contribution to a new generation of students to give them the opportunity of learning and personal growth. It is a privilege and honor to have served as the President of Halifax Community College for the past two years. I am extremely grateful to the many dedicated faculty, staff, and students who have supported me throughout the year, some of which are listed below.

It is my wish that we will continue to grow the college's enrollment, including the 2016-2017 academic year with increasing and building the 2017-2018 budget. The college's success is based on the trust and confidence that students, faculty, staff, and the community have placed in the college. I am grateful for the support and trust that you will continue to provide to the college as we move forward together.

Thank you for allowing me to serve as the 2016 President of the respected community college. Your trust in allowing me to lead HCC is a privilege and honor. I am grateful for the support and trust that you will continue to provide to the college as we move forward together.

Respectfully,  
Michael Chan, Ph.D.  
President



## BY THE NUMBERS

### ENROLLMENT AND STUDENT PROFILES

<p><b>2016-2017 Enrollment</b></p> <p>Curriculum Programs: Fall 2016 – 1,247 Curriculum Programs: Spring 2017 – 1,124</p> <p>Workforce and Economic Development Programs: Fall 2016 – 2,189</p> <p>Workforce and Economic Development Programs: Spring 2017 – 1,348</p> <p><b>Student Residence Profile Fall 2016:</b></p> <table border="0"> <tr><td>Halifax County</td><td>71%</td></tr> <tr><td>Northampton County</td><td>21%</td></tr> <tr><td>All Other</td><td>8%</td></tr> </table> <p><b>Student Residence Profile Spring 2017:</b></p> <table border="0"> <tr><td>Halifax County</td><td>68%</td></tr> <tr><td>Northampton County</td><td>23%</td></tr> <tr><td>All Other</td><td>9%</td></tr> </table>	Halifax County	71%	Northampton County	21%	All Other	8%	Halifax County	68%	Northampton County	23%	All Other	9%	<p><b>Fall 2016 Curriculum</b></p> <table border="0"> <tr><td>Female</td><td>62%</td></tr> <tr><td>Male</td><td>38%</td></tr> </table> <p><b>Spring 2017 Curriculum</b></p> <table border="0"> <tr><td>Female</td><td>63%</td></tr> <tr><td>Male</td><td>37%</td></tr> </table> <p><b>Student Profile Workforce and Economic Development Programs (Fall 2016)</b></p> <table border="0"> <tr><td>Female</td><td>651</td></tr> <tr><td>Male</td><td>1,438</td></tr> </table> <p><b>Student Profile Workforce and Economic Development Programs (Spring 2017)</b></p> <table border="0"> <tr><td>Female</td><td>675</td></tr> <tr><td>Male</td><td>1,173</td></tr> </table>	Female	62%	Male	38%	Female	63%	Male	37%	Female	651	Male	1,438	Female	675	Male	1,173
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## OPERATING REVENUES/EXPENDITURES

Financial Summary	
<b>Revenues</b>	<b>Budget Amount</b>
State funds	\$9,847,508
Local funds	\$1,546,376
Other funds	\$4,025,124
<b>Total Funding</b>	<b>\$15,419,008</b>
<b>Expenditures</b>	<b>Budget Amount</b>
Salaries & Benefits	\$10,783,317
Supplies & Materials	\$389,021
Services	\$1,683,440
Scholarships & Fellowships	\$1,736,626
Utilities	\$308,050
Depreciation	\$676,351
<b>Total Expenditures</b>	<b>\$15,628,811</b>
Decrease in Net Position	(\$209,803)
<b>Assets</b>	<b>Assets</b>
Buildings	\$10,534,246
Machinery & Equipment	\$1,291,276
Land and Improvements	\$194,800
Current Infrastructure	\$550,493
<b>Total Capital Assets, Net</b>	<b>\$12,450,815</b>

Source: 2017 Annual Report Operating Revenues and Expenditures

## HIGHLIGHTS JULY 2016–AUGUST 2016



**PWD Summer Academy Graduates**

The summer was a busy time at HCC, as the College was focused on developing future leaders and creating future partnerships.

In July, 13 young men graduated from the Summer Academy for Men which is hosted by HCC. Through the six-week program, the men took three professional classes, and also had classes in professionalization and self-awareness. Throughout the program, Pastor Nicholas, the lead instructor, was focused on ensuring the young men took pride in who they are and what they can become.

"Effective inevitably, you are the proof that the zip codes and skin color are irrelevant," Nicholas said. "That height and size matter not, that when given an opportunity, let us white or black, Hispanic or Asian, coming from a dual-parenting home or a single-parented home, the test of the success of a man when presented with equal resources, equal respect, equal opportunity, and equal concern, lies not in the challenge and perform as professional men."

In August, looking for a long-standing relationship with the Center for Energy Education (CEE) in Halifax County, HCC president Dr. Eric V. Griffin, Jr. signed an agreement with Greg Wels, CEO of Quanta, a solar development company who founded the CEE. HCC had been a strong supporter of Quanta and partner in the efforts of the Center for Energy Education since its inception. Dr. Griffin visited campus, and provided support for workers training for solar for construction and operators, spearheading the development of a special curriculum in renewable energy technologies. The collaboration has resulted in some unique opportunities, including internships for students in solar PV courses to specialized training for workers in operation and maintenance of utility grade solar for Roanoke Electric Cooperative.

"We are very excited about the partnership between HCC and the Center for Energy Education," Griffin said. "The fact that we are signing this collaborative agreement today only solidifies our work with the Center for Energy Education in the area of renewable energy education and workforce development training."

As students came back to campus in August, they returned to new agreements that increased the offerings and options before them. In addition, they were surrounded by new classmates who were so committed to personal success as they were to the success of those around them.

## SEPTEMBER 2016



Celebrating the founding of an institution is always an exciting time. At HCC, we value this celebration more than most. Recognizing the impact the College has had on the Roanoke Valley, it was important to honor the past while looking to the future.

The 15th Founders Day celebration brought together distinguished alumni, community leaders, and current students to celebrate HCC. Four sessions were presented, including the founding of the school and the development of its current campus. Throughout the ceremony, references were made to the future of the institution, the impact it will continue to have on the community and the excitement that comes from looking ahead to the next 15 years.

**St. Augustine Agreement Signing**

Toward the conclusion of the evening, the 15th Anniversary Program created by Griffin and Michael Hill, chairman of the HCC Board of Trustees, the flag led to honor to the four presidents who have led the institution.



**Founders Day 2016**

In addition to Founders Day, HCC also entered into agreements with two North Carolina universities, providing increased opportunities for students upon completion of the two-year degree. Charlotte City State University signed an agreement with HCC that provides students an opportunity to earn a bachelor's degree in education without leaving home. The 2+2 Transfer Plus program prepares students for a career in education and provides all classes on the HCC campus. This allows students to maintain employment and stay at home, encouraging each graduate to teach in Halifax County after graduation.



**2016 SDC Assembly of the Year - Jerry Edmonds**

HCC also signed an agreement with St. Augustine University that ensures accepted students enter with junior status. In order to students to earn their degree under this agreement, they must graduate from HCC with an associate degree, and gain acceptance to St. Augustine through the standard admission process. Once both of these steps are complete, they join other students within the St. Augustine family as guaranteed juniors, increasing the likelihood of graduating with a four-year degree after four years of higher education.

Finally, the month saw 25 new students inducted into the Alpha Phi Eta chapter of Phi Theta Kappa, the international honor society for two-year colleges. The newly inducted scholars joined more than 30 other students who had been previously inducted. During the induction ceremony, Dr. Eric V. Griffin, Jr., president of HCC, was recognized and honored by the chapter for his commitment to helping the chapter become established and expand. Dr. Griffin had already been named an honorary member of the chapter at a previous induction ceremony.

## OCTOBER 2016



**Donor Luncheon**

On October 13, more than 90 guests came together for the sixth annual "Hitting the Links for HCC" Golf Tournament, hosted by the HCC Foundation. The golf tournament raised funds for the Foundation and its student scholarship initiatives. Ronan Truitt, a local car dealership, donated a car for a Hole-in-One giveaway, and multiple local businesses sponsored each of the holes.

The winners received golf getaways to Leno Farm Golf & Country Club in Wilmington, NC, and River Landing Country Club in Millsboro, NC. More than \$1000 was raised for the HCC Foundation.

Later in the month, the Student Government Association (SGA) hosted its annual Fall Fest celebration. There were food trucks and games, a local DJ supplying music, and a special event to honor breast cancer survivors. Students, faculty and staff released more than 100 pink balloons in honor and memory of those who have fought, and continue to fight, breast cancer in the Roanoke Valley. Two survivors were on campus to discuss their journey, and students paid tribute to those in their lives who were impacted by the disease.

Partnering with several statewide organizations, HCC hosted the fourth Annual Sustainability Summit on campus October 24. The event brought together businesses from across the state to discuss the need and viability of renewable energy in North Carolina. As the host site for the annual event, HCC brought together thought leaders and energy experts to educate residents about the benefits of renewable energy. More than 350 participants from across the state were on campus for the event, including state lawmakers and business leaders.

At the end of the month, the HCC Foundation recognized all of its scholarship donors and recipients during the annual Donor Luncheon. Scholarship recipients were introduced to their benefactors and provided the opportunity to share the impact that donors have on their academic and personal lives. Last year, HCC awarded 325 scholarships, totaling more than \$75,000.



**Fall Fest**

HCC Annual Report  
Operating Revenues and Expenditures  
2017

HCC Financial Summary  
Operating Revenues and Expenditures  
2017

### NOVEMBER 2016



2016 ANIM Celebration

HCC hosted the eighth annual American Indian Heritage Month celebration on campus at The Centre. The program featured more than 200 participants, including students and community members. During the event, members of the Hallow-Sapen Tribal dance group demonstrated traditional American Indian dance, as well as showcasing traditional dress for special occasions.

The keynote speaker was Dr. Bruce Ogilvie, Richardson, chief of the Hallow-Sapen tribe. Chief Ogilvie is the first female elected chief of the tribe, and has served in that role since 2014. During her keynote address, Chief Ogilvie discussed the history of the Hallow-Sapen tribe and the strides it has made for American Indian culture.

During the celebration, HCC memorialized Ruth Hodgson, a member of the Hallow-Sapen tribe who was murdered at the University of North Carolina at Chapel Hill in 2013. A video presentation was created with photos of Hodgson through the years, ensuring HCC students know who she was and why she mattered. In addition, a resolution honoring Hodgson was read by Scott Richardson, an HCC board member and fellow member of the tribe.

Later in the month, HCC, in conjunction with Gilbert Correctional Institution, hosted the 40th Annual North Carolina Prisoners Art Show. For more than three weeks, The Centre @ HCC had artwork of North Carolina inmates on display throughout the gallery. The art show was sponsored by the Rehabilitative Programs and Services Section of the North Carolina Department of Corrections. The showcase was open to the public, attracting more than 300 visitors to the gallery to view the pieces.

### DECEMBER 2016



Children's Christmas Play



Holiday Party

Preschool and elementary students from across the Roanoke Valley were invited to attend a performance of "Santa's Christmas Miracle," performed by the Virginia Children's Repertory Theater Group. Over 200 visitors attended the performance, seated about watching Sheriff Tansdale, Big Red Bert, and the "stranger" that happened to ride in to town. Participants were transported back in time to Bristol Stone, VA in the year 1884.

The annual Children's Series provides HCC with the opportunity to welcome school-aged children to campus for different plays and other theater arts. Started in 2005, the series has brought more than 25 plays to the Roanoke Valley with more than 1500 students participating through the years.

Faculty and staff ended the year with celebration, as the president and executive team hosted the annual Holiday Party. The luncheon included a full lunch buffet, served by the administration of HCC, bringing the campus together. This year's celebration included giveaways and door prizes, increasing the spirit of giving among colleagues. To close out the celebration, a local disc jockey provided music for dancing and celebration. As the HCC family ended the year, they did so with fellowship and fun, clearing into the new year with excitement.

HCC Roanoke  
Roanoke, VA  
24060

HCC Roanoke  
Roanoke, VA  
24060

JANUARY 2017



**50 for Fifty Gala**

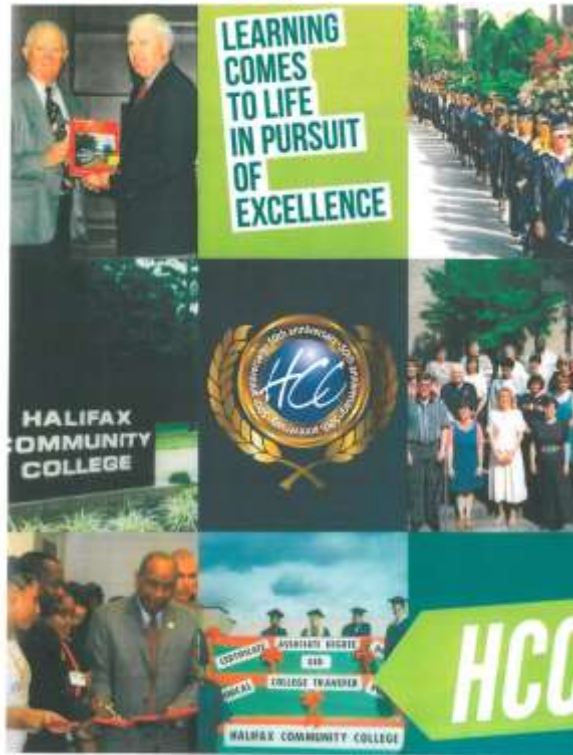
On January 21, HCC celebrated 50 years of service to the Snohomish Valley Community with its "50 for Fifty" gala. Beginning at 8 p.m. with a cocktail hour, guests enjoyed a night of dinner and dancing. More than 300 people participated in the celebration, including local, state, and national officials as well as area supporters.

In addition to celebrating 50 years of service, HCC also paid tribute to its fourth president, Dr. Ervin V. Griffin, Sr. Since arriving on campus in 2006, Dr. Griffin has presided over HCC's new heights, increased its program offerings, and remained committed to student success. Dr. Griffin retired after more than 50 years as president of HCC and over 30 years in higher education. Under his leadership, new partnerships with four-year institutions were formed to increase educational opportunities for the Snohomish Valley. In addition, Dr. Griffin instituted the Snohomish Valley Early College, which gives high school students the opportunity to graduate with both a high school diploma and an associate degree.

After the recognition of Dr. Griffin and a wonderful meal, guests danced to the music of the Mission Brown Band, a local seven-piece big band. Music included Motown, blues, and standard rock 'n' roll, providing the perfect backdrop to an exciting evening.

HCC President  
Ervin V. Griffin, Sr.  
May 2016

**CELEBRATING  
50 YEARS  
AT HCC  
1967-2017**



**LEARNING  
COMES  
TO LIFE  
IN PURSUIT  
OF  
EXCELLENCE**

**HALIFAX  
COMMUNITY  
COLLEGE**



**HCC**

**ASSOCIATE DEGREE  
COLLEGE TRANSFER**

**HALIFAX COMMUNITY COLLEGE**



### FEBRUARY 2017



**Dr. Elam Signing His Contract**

On Feb. 1, Dr. Michael A. Elam became the 9th president of HCC Community College. He was selected from more than 50 candidates in a national search that concluded in November of 2016. Elam began his tenure by meeting with students, providing them the opportunity to share their concerns and ask him questions about his vision for the future of HCC.

Elam came to HCC with more than 25 years of experience in higher education, including presidential roles at Rowan-Clawson Community College in Charlotte, NC and College of the Mainland in Texas City, TX. In addition, he had served in multiple roles in numerous other community colleges, focusing on student success and long-term planning as he led his institutions to greater accomplishments.



**Stamp Dedication**

In one of his first official acts, Dr. Elam presided over the 20th annual Stamp Dedication ceremony. This annual event features the unveiling of the United States Postal Service Black History Month commemorative stamp. This year's event included guests from the Alpha Kappa Alpha Sorority, Inc. as the stamp dedicated featured their sister Dorothy Height. The famed stamp was unveiled and sang in the President's Suite on the HCC campus.



**Solving our Local African-American Heroes**

Later in the month, HCC hosted the 10th Annual Solving Our African American Heroes event. Recognizing the contributions of local African American heroes, Dr. Elam spoke of their contributions to the Roanoke Valley, the state of North Carolina, and the United States. Each individual had devoted years of service to the community and their fellow residents, ensuring that the world around them was made better by their actions.

HCC President Michael A. Elam

President Michael A. Elam

### MARCH 2017



**Phi Theta Kappa Induction**

students of the responsibility they now have to the world around them. Quoting Nelson Mandela, he encouraged students to keep striving for excellence in education because, "Education is the most powerful weapon you can use to change the world."

On March 8, 21 new scholars were inducted into the Alpha Phi Eta chapter of Phi Theta Kappa. In addition, 46 established members repeated their oath to signify their continued commitment to the tenets of the international honor society. During the induction ceremony, Dr. Michael A. Elam and Cathi Stansbury offered their thoughts on the occasion.

Elam offered words of encouragement to students, reminding them that this was just the beginning of their academic pursuits. By highlighting each of the four aspects of Phi Theta Kappa, he reminded



**President's Press Conference**

We must start by listening to our industry customers so that we can align our curriculum with their training needs. We are delighted that Kometrol has pledged to partner with us in this regard." The partnership is part of the Tech Five program, one of four US Department of Labor programs funded at \$2 million each for HCC and three other NC community colleges. Tech Five is designed to assist young adults, ages 17 to 25, move from unemployment to full-time, well-paying employment through a series of programs. For HCC, students will be trained in welding and industrial systems.

After each of the new and returning members recited the oath of the Theta Sigma, Cathi Stansbury, chair of the School of College Transfer, Business, and Education, offered his congratulations and his pride. He reminded students of the trials they have faced to arrive at this moment, and the potential trials they may face moving forward. However, he reminded them that the trials have a purpose – and it is up to them how they choose to respond. He told the story of Wesley A. Brown, the first African-American graduate of the Naval Academy in Annapolis, MD. Using his story, Stansbury encouraged the students to look at obstacles as a stepping stone rather than a hindrance.

"HCC is striving to meet the workforce needs of the

whenever it is our service area," said Dr. Michael Elam, president of HCC. "We have set a strategic goal to ensure that every student receiving a certificate or degree from HCC is work ready for work. In order to accomplish this goal,

### APRIL 2017



**Congressman G.K. Butterfield & Students**

On April 12, HCC hosted Congressman G.K. Butterfield on campus to meet with students, faculty and staff to discuss the issues facing the Roanoke Valley.

Congressman Butterfield joined more than 240 students, faculty, and staff to discuss policy and practices the work of Congress. He went on to discuss his commitments and how the policies of Congress will impact the Roanoke Valley. Further, he addressed specific questions from HCC students about the future of financial aid, and the TRIO program. Congressman Butterfield went on to address the budgetary concerns that impact students' abilities to fund their education, most notably the Pell grant initiative.

On April 13, HCC, with support from the Roanoke Valley Chamber of Commerce, area businesses and local school districts, hosted an Advanced Manufacturing and STEM Career Awareness Day. More than 280 middle and high school students had the opportunity to meet with leaders in the advanced manufacturing industry, as well as leaders in STEM careers. It was more about opportunities available. Participants had the opportunity to discuss career pathways that guide students into the multiple fields, as well as learn about the degrees available to further their careers.



**Safety Award**

On April 13, HCC was awarded the 2017 Community College Safety Planning and Leadership award by the American Association of Community Colleges (AACCC). The award was created "to recognize exemplary practices and innovation in campus safety and emergency response strategies, programs, and procedures," according to the AACCC.

On April 28, runners from throughout the Roanoke Valley came together at the HCC Roanoke Valley Triathlon Interactive Trail (RV TT) for the first annual HCC Ninja Challenge 5K. Runners started at the entrance to HCC, ran down the Canal Walk to the aqueduct, and returned to campus. To complete the run, they had to finish on an inflatable obstacle course, ending on a 10' slide. The HCC Ninja Challenge 5K was the kickoff event to the 2017 Family Fun.

HCC President Michael A. Elam

President Michael A. Elam

### MAY 2017



**Josh Zeln**



**Graduation**

On May 12, HCC hosted its 18th commencement ceremony. More than 1,000 people gathered at the Center for HCC to witness the graduates as they took the final steps in this part of their academic journey. For some, it was the culmination of years of hard work, sacrifice and commitment. It was the moment they had been waiting for since their first day.

The commencement speaker this year was North Carolina Attorney General Josh Stein. During his address, he congratulated the graduates on making it this far, and encouraged them to continue moving forward. "I encourage you to view trials, not as the end of your education, but as an important milestone in a long journey where you regularly seek new knowledge and skills."

As diplomas and certificates were distributed, the administration of HCC made a special presentation to the parents of William Carr Robbins. Robbins was a student at HCC who had recently completed the Welding program. Tragically, Robbins passed away one week prior to graduation. His parents were presented with his diploma, and requested for the contribution he made to the Welding department. They were greeted with a standing ovation from the attendees, and were addressed individually by several members of the staff and faculty.

More than 300 certificates, diplomas and degrees were conferred during the commencement ceremony, and the graduates were congratulated heartily by Dr. Michael Elam, president of HCC. "Class of 2017, you are special and you are unique," he said. "You are the 18th graduating class of HCC Community College. You are ready to face the world, and I believe in you," he continued. "Today, as you leave HCC Community College, and with extreme confidence knowing that you are well prepared and equipped to achieve your dreams, and you have the power to change the world."

As the graduates and the distinguished guests processed out of the ceremony, they were reminded of Elam's words. The 2017 class of HCC asked to "see how the world" a large group of students that served as a reminder of the mission that now lay before them.

HCC President Michael A. Elam

President Michael A. Elam

JUNE 2017



**#1 Spa Day**

On June 15, HCC hosted the "So You Want to Be a Teacher" event in conjunction with Elizabeth City State University (ECSU). The event was focused on the transition from HCC classes to elementary education classes with ECSU. It is an articulation agreement between the two campuses. HCC students who complete the requirements are eligible to transfer to ECSU to complete a teacher's degree in elementary education. As part of the agreement, all ECSU classes are offered on the campus of HCC, making the transition more convenient for our students and offering the opportunity to increase the number of teachers in the Roanoke Valley.

The 2+2 teacher education program began in the fall of 2017 and is open to current high school students, teacher's assistants, and others in the field. Representatives were present from HCC, as well as ECSU. Participants received information on how to register, courses for financial aid, test requirements, the types of classes offered and heard from former students and current teachers about the program.

HCC Foundation  
1000 W. Main Street  
Weldon, NC 27890

MESSAGE FROM THE HCC FOUNDATION INC. BOARD CHAIR



As Chair of the Board, I appreciate your interest in the HCC Foundation. We are pleased to have you as a member of our community. The HCC Foundation is a 501(c)(3) non-profit organization that supports the educational mission of HCC. We are committed to providing a high-quality education for all students and to supporting the college's financial stability.

Thank you for your continued support. We are excited to have you as a member of our community.

In addition to supporting the college, we are committed to providing a high-quality education for all students and to supporting the college's financial stability. We are committed to providing a high-quality education for all students and to supporting the college's financial stability.

Thank you for your continued support. We are excited to have you as a member of our community.

Dave Healy

**HCC Foundation Board**

Steve Kettle, Chair  
Healy, Dave  
Devin Lott  
Mary Ellen  
Mary Ellen

Chris Miller  
Michele  
Michele  
Michele  
Michele  
Michele  
Michele

HALIFAX COMMUNITY COLLEGE FOUNDATION INC.

P.O. Drawer 809 • Weldon, NC 27890

**President's Circle Society (\$5000 and up)**

- U.S. Army Educational Fund
- Dr. John A. Smith, Jr.
- HCC FHSB
- Walmart
- Foundation Society (\$1000 to \$4999)
- Ally's Choice
- Robert's Choice
- Charlotte Area Development
- University, Inc.
- Curvics, Nicholas, James
- Salisbury Stone
- Business, Inc.
- Sea Green Computer Club
- First Baptist Church of Weldon
- First Citizens Bank
- O. W. Van B. Co.
- Halifax County Homecare
- HCC 2016
- Rockwell Paper and Packaging
- Low Clark
- Midwest Fair
- Barthel's, Lullaby
- New Republic Savings Bank
- Northampton University Local Government
- Paul Walker
- HCC Bank
- Roanoke Sports Center Club
- Samuel & Marie Robinson
- Southern Bank
- TB Associates Cleaning
- The Duke Energy Foundation
- Walden City School

**Advocates Society (\$500 to \$999)**

- Amy and Christopher Hales
- Dr. Gary Tulacz
- Emma Petros Northampton
- Halifax Electric Membership Corporation
- Joe May
- Jay's Discount Center
- New York Of Construction
- R.B. Productions
- Wilson Packaging
- Perseus Service Benefits
- Profile Design, Inc.
- North Five Food
- Roanoke Electric Cooperative
- Roanoke Electric Rotary Club
- Tanaka Assoc
- Weldon Supporter

**Century Society (\$100 to \$499)**

- Allen Goffe
- Arlene and John Roberts
- Allen Foster
- Judge Anna Hester
- James Taylor
- Walter Life, Inc.
- Woods Group
- Wynn Auto Sales
- Chris Canada State Farm
- James Egan Distributing
- Chalissa Clark of
- Christopher Smith
- Grady Collins
- Samuel Fong
- David J. Lovett
- Debbie & Colin Pease
- David Reedy
- Donald Davis
- Stacy Wilson
- Stanley Wright
- Dr. and Mrs. Stanley W. Schwartz
- Dr. Barbara Brackley Pease
- Dr. Susan Johnson
- Dr. Thea W.
- Dr. Johnson
- Dr. Orlando and Carol Latta
- Eagle Home Habitat For Humanity
- Dr. Elton L. Manders
- James J. Thibodeaux
- Everglades Church of Deliverance
- Denise Smith
- Edgar Chastagne
- Hart Treatment LLC
- Hoffman & Arlow, DDS PA
- Innovative Educators
- Isaac M. Stevens
- Ing Johnson
- James H. Jones & Leigh Ann Gentry
- Jason Stone
- Jeffrey L. Foster
- Amber Meade
- Jeffrey Meacham
- Debra Terry
- John Howard
- John M. & Cathy A. Scott
- A. & J. Home Health Care, Inc.
- Nancy Longworth
- Kim Edwards Wilson
- Kirkley G. Thomas
- Lady County Realty
- Larry Levey
- Lafayette Montanari and
- Maryann
- Leah and Rhonda Beverly
- Lily Miller
- Linda R. Blackburn
- Lynne Barber
- Maryann Lewis
- Margaret Ryan
- Maria J. Johnson
- Michael & Kelley
- Dr. Michael Clark
- Michael Orr
- Michael Terrell
- Melissa Burns
- Mosier Lane
- Steve Healy
- Larry Crankall

FOUNDATION DONORS

- Dr. Anthony Smith-Wesley
- Blue Beginningz Domestic Service
- Dak Drive Baptist Church
- Guillea Wilson
- Pat Rice
- PLB Foundation
- Peckham Services Corporation
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- Robert Johnson, Jr.
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- Dr. Trisha Thompson
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- Wm Wilson
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- Georgette Brock Marshall
- Henry Wain, Sr. and
- Clayford, Jr.
- Herbert Joseph Webb
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- James McCallum
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- James Meade
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- Keith Longworth
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- Lisa Longoria
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- Maria Garcia Lewis
- Mary Anderson-Peters
- Malinda Day
- Mary Webster
- Mr. Frank V. Acker III
- Mary J. Medlock
- Mary Wilson
- Nathaniel and D. Walker
- Rum
- Blue Beginningz Domestic Service
- Sara Lewis
- Chris Smith
- Raymond Conner
- Regina Taylor
- Reginald Byrd
- Reginald Kim
- Robert Lee
- Robyn Peters
- Ruby Vincent Garner
- Rae Johnson
- Sam Phyllis
- Shawn Frenkel
- Shawn Ruff
- Shelia Ansell
- Sheed Hinton
- Terry B. Danna-Dentons
- Thomas Carter
- Timothy Archer
- Tom Plunkett
- Tom of Weldon
- Yvonne Hufface
- Yvonne Hain
- Yvonne M. Jodell
- Regina S. Howard

Roanoke Community College FOUNDATION INC. 1000 W. Main Street • Weldon, NC 27890

**Strategic Plan 2017 - 2022**  
**"Building Pathways to Success"**

The 2017-2022 Strategic Plan called "Building Pathways to Success" is designed to give direction to Halifax Community College (HCC) as we move forward into an era of accountability, demand for outcomes and use of results for decision-making and continuous improvement in higher education. The focus is on two-year degree completion, four-year transfer programs, increasing graduation rates and job-skill training. The key focus is on student success and the ability to contribute to the economic development of the community.

We are optimistic that our plan will be effective in yielding the results that meet the educational needs of our students and community in an ever-changing global environment that is impacted with rapid change in technology.

**Mission**

HCC strives to meet the diverse needs of our community by providing high-quality, accessible, and affordable education, training and services for a rapidly changing and globally competitive marketplace.

**Vision**

HCC will continue to be a catalyst for educational, cultural and economic progress in the Roanoke Valley by anticipating and responding to the needs of an evolving global community.

**Values**

**Integrity:** We uphold the ethical standards of truth, honesty, respect and fairness to all people.

**Service:** We actively support serving our community through our participation and collaboration in meaningful activities.

**Continuous Learning:** We value the process of teaching and life-long learning by maintaining a culture of excellence in a student-centered environment.

**Collaboration:** We promote the combined efforts of all stakeholders in accomplishing our common goals by fostering open communication and strengthening our partnerships.

**Accessibility:** We provide pathways and support to all who seek educational opportunities, personal enrichment and a higher quality of life.

**Innovation:** We embrace new and creative approaches to improve the quality of education and services for our community.

**Diversity:** We believe an appreciation of differences adds to the richness of our students, our learning environment and our community.

**Accountability:** We take responsibility for continuous quality improvement, student success and focused outcomes, serving the expressed needs of our community.

100 College Drive  
 P.O. Drawer 809  
 Weldon, North Carolina - 27899  
 www.halifaxcc.edu  
 252-536-HCC1 (4221)



**Halifax Community College**  
**"Building Pathways to Success"**

**Strategic Plan 2017 - 2022**



Using Data for Decision-Making and Continuous Improvement

Approved by the Planning Committee  
 May 22, 2017

**Strategic Plan Initiatives**

**Goal I: To provide academic excellence in teaching and learning.**

- 1.3 Develop and implement strategies to strengthen student learning outcomes and raise academic achievement in essential attainment, transfer and graduation.
- 1.2 Implement an early alert process to facilitate institutional advising in order to increase persistence and graduation.
- 1.3 Integrate global perspectives and experiences in the curriculum.
- 1.4 Strengthen and expand the role of technology in the curriculum and online courses.
- 1.5 Engage students in co-op and work-based learning opportunities to enhance employability and transferable skills.
- 1.6 Develop and implement membership program for students and faculty to strengthen teaching and promote learning.
- 1.7 Implement instructional strategies to meet diverse student needs.
- 1.8 Review courses to enrich pedagogy and to enhance soft skills, computer literacy and critical-thinking skills in student learning outcomes.
- 1.9 Implement professional development for continuous quality improvement in teaching and learning.
- 1.10 Recognize and reward faculty, staff and students for excellence in service and academic accomplishments.

**Goal II: To ensure a qualified workforce by providing high-quality, accessible and flexible educational programs to diverse populations.**

- 2.1 Explore and provide professional development opportunities to enhance faculty credentials to meet new workforce demands.
- 2.2 Seek and develop new curriculum programs and degree programs that are no longer viable.
- 2.3 Create pathways of success to increase program-specific certification.
- 2.4 Ensure students communicate effectively in reading.
- 2.5 Ensure students communicate effectively in writing.
- 2.6 Ensure students communicate effectively in oral communication.
- 2.7 Ensure students develop their fundamental mathematics skills.
- 2.8 Ensure students demonstrate consistency and innovative therapy through the use of computers.

**Goal III: To enhance quality of life and support economic development in the Roanoke Valley.**

- 3.1 Develop, implement and evaluate workforce and continuing education programs and services to meet the needs of the citizens of the Roanoke Valley.
- 3.2 Provide training to meet the needs of business and industry.
- 3.3 Create and actively engage business and industry advisory boards to advise on workforce development needs.
- 3.4 Build a collaborative plan with admissions and continuing education to facilitate increase in enrollment for curriculum programs.

**Goal IV: To ensure a comprehensive institutional effectiveness plan and process of evaluation and assessment toward successful retention of accreditation.**

- 4.1 Develop, implement and evaluate a comprehensive institutional effectiveness and assessment plan.
- 4.2 Develop, implement and evaluate academic programs using student learning outcomes, NCCCS performance measures, program-specific outcomes and accreditation standards.
- 4.3 Develop and implement (SIP) to meet the quality enhancement plan goals and SACS requirements.
- 4.4 Prepare, write and submit 10-year reaffirmation SACS report.

**Goal V: To strengthen private and public financial support for the college and students.**

- 5.1 Develop and implement a comprehensive plan for internal and external fundraising to increase restricted and non-restricted funds.
- 5.2 Set early benchmarks for increasing Foundation funds to \$2 million by 2022.
- 5.3 Develop and implement a plan to increase alumni engagement and community support.
- 5.4 Develop, implement and maintain a comprehensive marketing and public relations plan to enhance community relations and college visibility.
- 5.5 Develop and implement strategies to increase enrollment and FTE.
- 5.6 Seek public and private grant/funding opportunities for the college.
- 5.7 Develop, implement and evaluate advising techniques/practices that increase retention and persistence thereby increasing student success and funding for the college.

- 5.8 Provide viable and successful support services for student academic success, retention, persistence and graduation.
- 5.9 Develop innovative ways in sustaining financial aid opportunities for students and the college.

**Goal VI: To enhance the campus environment.**

- 6.1 Conduct a facilities use and feasibility study to meet facility needs for instruction and develop a plan to meet identified needs.
- 6.2 Develop and implement a facilities and grounds maintenance plan.
- 6.3 Review and update the Classroom Recovery and Business Continuity Plans.
- 6.4 Review and update the Student/Staff Response and Crisis Management Plans.
- 6.5 Get home plan approval by the Board of Trustees for new structure.

**Goal VII: To implement strategies to meet NCCCS Performance Measures annually.**

- 7.1 Develop strategies to increase the percentage of students who transfer to a four-year institution and earn a 2.5 GPA or better after two consecutive semesters to meet NCCCS Performance Measure annually (37.5%).
- 7.2 Develop strategies to increase the percentage of students transferring and earning at least 12 credit hours within their first academic year to meet NCCCS first progression Performance Measures annually (50%).
- 7.3 Develop strategies to increase the percentage of students passing licensure and certification exams to meet NCCCS Performance Measure annually (89.9%).
- 7.4 Develop strategies to increase the percentage of credential-seeking students who graduate or transfer to meet NCCCS Performance Measure for curriculum completion annually (11.9%).
- 7.5 Develop strategies to increase the percentage of students who progress as defined by educational functioning level to meet NCCCS Basic Skills Student Progress Measure annually (64.9%).
- 7.6 Develop strategies to increase the percentage of first-time associate degree and transfer-pathway students within their first two academic years to meet the NCCCS Performance Measure for Credit English annually (35.8%).
- 7.7 Develop strategies to increase the percentage of first-time associate degree and transfer-pathway students within their first two academic years to meet the NCCCS Performance Measure for Credit Math annually (17.5%).

**Request Date/Time for Public Hearing for Rezoning:**

Mr. William Flynn, Code Enforcement Director, appeared before the Board to request a Public Hearing date and time for Rezoning.

Chairman Carter asked the Clerk, Komita Hendricks, for a date and time. Ms. Hendricks gave the date and time of May 7, 2018 at 10:10 am.

A motion was made by Charles Tyner and seconded by Chester Deloatch to set the date and time of May 7, 2018 at 10:10 am for a Public Hearing for Rezoning. **Question Called: All present voting yes. Motion carried.**

**Introduction of New Employee:**

Mr. William Flynn, Code Enforcement Director, also appeared before the Board to introduce Mr. Harold Vick as the new Code Enforcement Officer.

**Ad Valorem Tax Appeals:**

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain approval to release or refund Ad Valorem taxes assessed in the amount of \$2,599.42 on six (6) appeals.

A motion was made by Geneva Faulkner and seconded by Chester Deloatch to approve the release or refund of Ad Valorem taxes assessed in the amount of \$2,599.42 on six (6) appeals. **Question Called: All present voting yes. Motion carried.**

**Motor Vehicle Refunds:**

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain approval to release or refund Ad Valorem taxes assessed in the amount of \$1,100.59 on twenty-two (22) appeals.

A motion was made by Chester Deloatch and seconded by Charles Tyner to approve the release or refund of Ad Valorem taxes assessed in the amount of \$1,100.59 on twenty-two (22) appeals. **Question Called: All present voting yes. Motion carried.**

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE  
HEREBY MADE A PART OF THESE MINUTES:**

**DECISION PAPER**

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FM: Cathy B. Allen, Tax Administrator

RE: Ad Valorem Tax Appeals

DT: March 13, 2018

THIS IS A DECISION PAPER.

**PURPOSE:** To obtain the Board's approval to release or refund Ad Valorem taxes assessed in the amount of **\$2,599.24** on six (6) appeals

**FACTS:** Attached hereto is a listing of property owners who have requested that I appeal to the Board of Commissioners on their behalf for a release or refund of tax to which they seek relief as provided in G.S. 105-381.

**DISCUSSION:** G.S. 105-381 Provides that a taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property may appeal to the Board of Commissioners for relief of such tax. Such appeal must be presented within five years after the tax first became due or within six months after the payment of such tax, whichever is later.

The Board of Commissioners may, upon receiving a taxpayer's written statement of a valid defense, release or refund such tax if the valid defense is one of the following:

- (1) A tax imposed through clerical error
- (2) An illegal tax
- (3) A tax levied for an illegal purpose

**CONCLUSION:** The Board of Commissioners have the authority to grant, release, or refund due to the above three reasons.

**RECOMMENDATION:** That the Board of Commissioners approve the request for release or refund of the Ad Valorem Tax appeals submitted herewith in the amounts and for the reasons stated on the listings.

Respectfully submitted,

CATHY B. ALLEN  
TAX ADMINISTRATOR

**ACTION BY THE BOARD OF COMMISSIONERS:**

APPROVED \_\_\_\_\_  
DISAPPROVED \_\_\_\_\_  
OTHER \_\_\_\_\_

SIGNATURE & DATE: \_\_\_\_\_

March 13, 2018

Ad Valorem Tax Appeals

NAME	ACCOUNT	ACTION	AMOUNT	REASON
Clemmons, Geneva Dickens	107355	Release	\$ 455.36	Illegal Tax
Hatefield, Geraldine (Keipe)	33927	Refund	132.33	Illegal Tax
Patterson, Stanley & Joan	123854	Release	53.75	Illegal Tax
Rogers Run Farm LLC	129232	Release	1,684.68	Clerical Error
Russell, Rachel	104795	Release	268.06	Clerical Error
Watson Builders LLC	103291	Refund	5.24	Illegal Tax
<b>TOTAL REFUNDS/RELEASES</b>			<b>\$ 2,599.42</b>	

Respectfully submitted,

CATHY B. ALLEN  
TAX ADMINISTRATOR

CBA/br

Cc: Board of Commissioners (7)  
County Manager (1)  
Clerk to Board (6)

**DECISION PAPER**

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FROM: CATHY B. ALLEN, TAX ADMINISTRATOR

RE: AD VALOREM TAX APPEALS

DATE: March 19, 2018

THIS IS A DECISION PAPER

**PURPOSE:** To obtain the Board's approval to release or refund Ad Valorem taxes assessed in the amount of \$1,100.59 on twenty-two (22) appeals.

**FACTS:** Attached hereto is a listing of property owners who have requested that I appeal to the board of Commissioners on their behalf for a release of refund of tax to which they seek relief as provided in G.S. 105-381.

**DISCUSSION:** G.S. 105-381 Provides that a taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property may appeal to the Board of Commissioners for relief of such a tax. Such appeal must be presented within five years after the tax first became due or within six months after the payment of such tax, whichever is later.

The Board of Commissioners may, upon receiving a taxpayer's written statement of a valid defense, release or refund such tax if the valid defense is one of the following:

- (1) A tax imposed through clerical error
- (2) An illegal tax
- (3) A tax levied for an illegal purpose

**CONCLUSION:** The Board of Commissioners have the authority to grant, release, or refund due to the above three reasons.

Respectfully submitted,

CATHY B. ALLEN

TAX ADMINISTRATOR

ACTION BY THE BOARD OF COMMISSIONERS:

APPROVED \_\_\_\_\_

DISAPPROVED \_\_\_\_\_

OTHER \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Feb - 18 refund			
AD VALOREM TAX APPEALS			
MOTOR VEHICLE REFUND ADJUSTMENTS			
NAME	ACTION	AMOUNT	REASON
MICHAEL ASTON	REFUND	\$8.12	VEHICLE SOLD
VERA E BALMER	REFUND	\$150.09	VEHICLE SOLD
COREY M BROOKS	REFUND	\$44.00	SITUS ERROR
TOWANDA BROOKS	REFUND	\$13.90	SITUS ERROR
NANCY A BROWN	REFUND	\$151.70	SITUS ERROR
JOHNATHAN M COLLIER	REFUND	\$19.70	SITUS ERROR
ALICIA K HARDING	REFUND	\$28.46	VEHICLE TOTALLED
MARION B JONES	REFUND	\$133.34	VEHICLE SOLD
VERNELL JOYNER	REFUND	\$17.78	VEHICLE SOLD
BRENDA H LASSITER	REFUND	\$9.28	SITUS ERROR
LARRY LEE	REFUND	\$3.49	REG OUT OF STATE
JAMES T LONG III	REFUND	\$142.78	VEHICLE SOLD
STEPHEN E LOWE JR	REFUND	\$21.83	SITUS ERROR
WILLIAM R MASSEY JR	REFUND	\$15.55	SITUS ERROR
DEBBIE I MILLER	REFUND	\$64.61	VEHICLE SOLD
LAVON T MOODY	REFUND	\$98.33	VEHICLE SOLD
TWANA P PONTON	REFUND	\$93.73	TAG SURRENDER
JAMES T POPE	REFUND	\$38.92	VEHICLE SOLD
JIMMY R RICKS	REFUND	\$2.81	TAG SURRENDER
NORMAN A SHEARIN	REFUND	\$18.90	VEHICLE SOLD
JEROME L SHOULARS	REFUND	\$3.24	VEHICLE SOLD
THOMAS A YOUNG	REFUND	\$20.03	VEHICLE SOLD
<b>TOTAL REFUND AMOUNT</b>		<b>\$1,100.59</b>	
Respectfully submitted,			
<b>CATHY B. ALLEN</b>			
TAX ADMINISTRATOR			
CBA/epj			
CC: Board of Commissioners (7)			
County Manager (1)			
Clerk to Board (6)			



**Update on Water Surveys:**

Mr. Kirk Rogers, Public Works Director, appeared before the Board to present a detailed PowerPoint on the updates from the water survey.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE  
HEREBY MADE A PART OF THESE MINUTES:**



3/13/2018

**SR 1100's**

Road Number	# Houses	Miles	Yes	No	Potential Users/Mile
US 158 From Barrow's Mill Road to Neck Road	23	0	3		4.00
1100 Tyler Rd.	14	4.5	8		3.10
1118 Bolton Rd.	11	3	4		3.67
1113 Ash Town Rd.	8	2	3		4.00
1109 Bryntown Rd.	5	2.8	2		1.79
1106 Heart Swamp Rd.	4	2.2			1.82
1121 W.J. Duke Service Rd.	8	3.2	1		1.96
1125 Barrow's Mill Rd.	3	5.2			0.58
1101 Mary Odum Rd.	2	2			1.00
1102 Showlers Rd.	3	1			1.00
1114 Ash Town Rd.	1	0.8			1.25
1127 Bull Hill Rd.	1	1	1		1.00
1125 Garbaldi Rd.	1	3.3			0.30
Danling Lane off 1100	1				0.00
Plantation Lane off 1100	1				0.00
Deer Trail off 1118	1				0.00
1117 Archie Brown Rd.	0				0.00
1120 Curbio Dead End Rd.	0				0.00
1129 Bill Johnston Rd.	0				0.00
1131 Odum Price Rd.	0				0.00
Bennett Lane off 1107	0				0.00
Jordan Lane off Hwy 258	0				0.00
Evum Way off 1129	0				0.00
<b>TOTALS</b>	<b>83</b>	<b>36</b>	<b>14</b>	<b>0</b>	

**SR 1200's**

Road Number	# Houses	Miles	Yes	No	Potential Users/Mile
Stanley Drive off 1284	50	1.3	3		20.00
North Shore off 1228	20	5			4.00
1201 Warner Bridge Rd.	17	4	9		3.83
1282 Sandy Shores Dr.	17	1.5	1	2	11.33
Mandrake Court off Heathton Drive	14	0.5			(14 max.)
1275 Flatrock Rd.	15	2			6.50
Watermans Drive off 1274	15	2			6.50
1276 Dogwood Dr.	12	1			12.00
Serenity Lane off Hwy 301	12	1	2		12.00
1288 Dogwood Acres Rd.	12	0.15			(12 max.)
Oak Hill Drive off North Shore	8	2			4.50
Southpoint Circle off 1254	9	0.5			(9 max.)
Stone Court off 1273	8	0.75	1		(8 max.)
Wiley Lane off 1218	8	1	2		8.00
1202 Olythe Rd.	6	3			2.00
1218 Dr. Hall Rd.	6	2			3.00
Wapps Court	6	0.2			(6 max.)
1263 Honeysuckle Dr.	5	3			1.67
1282 Pine Cone Dr.	5	0.04	1		(5 max.)
1297 Greenworld Dr.	5	0.25			(5 max.)
1034 Pine Top Dr.	5	4			1.25
Heathton Drive off 1250	5	0.5			(5 max.)
Spring Garden Lane off 1241	5	1			5.00

3/13/2018

**SR 1200's (cont.)**

1217 Post Office Rd.	4	0.5		(4 max.)
Buck Drive off Stanley Drive	4	0.25	1	(4 max.)
Shirley Davis Drive	4	0.4		(4 max.)
Doo Drive off Stanley Drive	3	0.25		(3 max.)
Maple Court off 1276	3	0.03		(3 max.)
1244 Peppers Dr.	3	0.25	1	(3 max.)
Red Oak Court off 1275	3	0.03	1	(3 max.)
Halls Lane	3	0.2		(3 max.)
Reuben Jordan Lane off 1252	3	2	3	1.50
Camp Lane off 1301	8	0.5		6.00
Clary Lane off 1274	2	0.09		(2 max.)
1250 Edwards Beach Rd.	1	2		0.50
1203 Jack Swamp Rd.	0	4		0.00
1206 Stephenson Rd.	0	2		0.00
<b>TOTALS</b>	<b>278</b>	<b>51.3</b>	<b>28</b>	<b>9</b>

**SR 1300's**

Road Number	# Houses	Miles	Yrs	No	Potential Users/Mile
1358 Mt. Carmel Rd./Severn Rd.	43	11.3	22		9.81
1351 Vaughan Creek Rd.	40	6	8	3	6.67
1360 Home Rd.	32	5	13		6.40
1316 Duck Howell Rd.	29	7.75			2.97
1364 Barrett Cabin Rd.	22	2.7	15	1	8.15
1300 Big John's Store Rd.	20	5.1	6		9.82
Pineidge Lane off 1354	18	0.8	1	1	(18 max.)
1344 Galatia Rd.	16	1.4	5		11.43
1354 Stanley Barnes Rd.	15	3.1	2		4.84
1326 High Bridge Rd.	14	7.4	4		1.89
1358 Willis-Hare Rd.	13	3.4	1	1	3.53
1307 Gumberry Rd.	11	8	2		1.22
1312 St. John Church Rd.	11	5.5	1		2.00
1362 Watson Mill Rd.	10	1.9			5.26
1313 Hargrave's Rd.	9	3.75	3	1	2.40
1355 Boone's Bridge Rd.	8	2	2		4.00
1304 Stern Church Rd.	8	4.25	7		1.89
1324 Peart at Morlet Rd.	8	2.2			3.64
1363 Turkey Branch Rd.	7	1	1		7.00
1323 Crowell Store Rd.	7	0.7			(7 max.)
1306 Blackwell Stephenson Rd.	7	6	3		1.17
Porter Lane off 1300	6	1	1		6.00
1306 Williams Deal Rd.	6	2.3			2.61
1305 Deverport Rd.	5	3			1.60

3/13/2018

**SR 1300's (cont.)**

1314 Tom Hargreaves rd to Hwy 186	5	2.5	1	1	2.00
1328 Devils Race Track Rd.	5	3.6	3		1.39
1343 Frank Harris Rd.	5	1.7	5		2.94
1327 Lonnie Goode Rd.	5	0.7	5		7.14
1309 Taylor Rd.	4	2.5			1.60
1301 Cornwallis Rd.	4	4.25			(4 max.)
Parler Ridge Road off 1360	4	0.1	1	1	(4 max.)
HWY 25 North of Severn	4	1			4.00
1350 Royal Watson Rd.	4	0.6	1		(4 max.)
1345 Stephenson Rd.	4	1.5			2.67
US 158 Hwy to Jackson By Pass Road	3	1	1		3.00
1311 Taylor's Mill North Rd.	3	0.5	1		(3 max.)
1340 Edmonds Rd.	3	2.1			1.43
1332 Boyd-Way Rd.	3	1.8			2.31
Longs Lane off 1300	3	1	1		3.00
1320 Julia Morgan Rd.	3	2			1.50
Providence Lane off 1330	2	0.5			4.00
New Hope Lane off 1333	2	0.5			4.00
1348 Glenn Gay Rd.	2	0.6			5.33
1539 Branch's Bridge Rd.	1	3.1	1		0.32
Britt Lane off 1333	1	0.1	1		(1 max.)
Boles Lane off 1335	1			Gate	(1 max.)
Jerry Chitty Lane off 1351	1	0.2			(1 max.)
1346 Sharon Church Rd.	1	2.1			(1 max.)
<b>Total</b>	<b>492</b>	<b>182</b>	<b>116</b>	<b>12</b>	

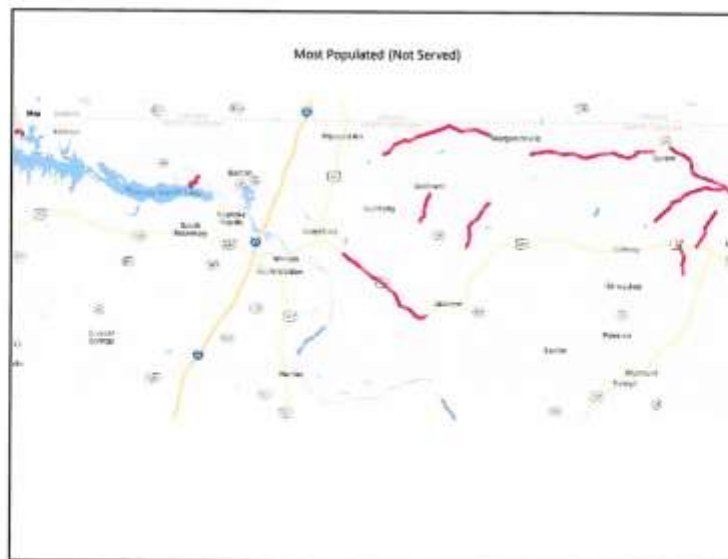
**SR 1500's**

Road Number	# Houses	Miles	Yes	No	Potential Users/Mile
1536 Ashley's Grove Rd.	18	3.9	0		4.62
1551 W. Main St.	13	0.6	1	1	(13 max.)
1522 Eagletown Rd.	10	2.2	1		4.55
1549 Oliver Ricks Rd.	8	1.8	1		4.44
1515 Collier Rd.	7	2.1			5.33
1504 Davis Rd.	6	1.3	2		4.62
1507 Grant Rd.	5	0.9	2		(5 max.)
1528 Flisley Rd.	5	2			2.50
1544 Laurie Vann Rd.	4	1.3	1		3.08
1511 Bridgers Rd.	4	1.7			2.35
1505 N.C.H.S. Rd.	4	1			4.00
US 158 Hwy Jackson By-Pass to Jackson	3	2			1.50
1564 Olson Rd.	3	0.2	1		(3 max.)
1509 O.T. Hunt Club Rd.	2	1			3.00
1501 Dusty Hill Rd.	2	2.7			(2 max.)
1502 Griffintown Rd.	2	2.4			(2 max.)
1517 Bristol Saw Mill Rd.	2	3.7			(2 max.)
1552 Jones Rd.	2	1.1			(2 max.)
1504 Oak Dr.	2	0.6			(2 max.)
1558 Watson Ln.	2	0.5		1	(2 max.)
1504 Creeksville Rd.	1	1.3			(1 max.)
1533 Baughan Rd.	1	0.9			(1 max.)
Hummingbird Lane off 1505	1	0.5			(1 max.)
Cardinal Lane off Firetower Rd	1	0.1			(1 max.)
1500 Five Tower Rd.	1	0.6			(1 max.)
1513 Griffin Rd.	0	0			0.00
<b>Total</b>	<b>109</b>	<b>34.4</b>	<b>19</b>	<b>2</b>	

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**Most Populated Roads (Not Served)**

Road SR A and NAME	# Houses	Miles	YES	NO	Users/Mile
1331 Mt. Carmel Rd/Severn Rd.	43	11.2	22		3.81
1351 Vaughan Creek Rd.	40	8	0	3	6.87
1990 Home Rd.	33	5	13		6.60
Stanley Drive off 1264	30	1.5	3		20.00
US 158 From Barrow's Mill Road to Neck Road	23	6	3		3.83
1318 Buck Howell Rd.	23	7.75			2.87
1364 Barnett Cabin Rd.	22	2.7	15	1	8.15
North Shore off 1218	20	5			4.00
1300 Big John's Store Rd.	20	5.1	6		3.82
1336 Ashley's Grove Rd.	18	3.8	8		4.63



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**Most Connections Per Mile**

Road SR # and NAME	#				Miles/Block
	Houses	Miles	YCS	RD	
Stanley Drive off 1264	20	1.5	1	0	20.00
Pineridge Lane off 1254	18	0.8	1	1	(18 max.)
Mendrite Court off Harbor Drive	14	0.5	0	0	(14 max.)
1561 W. Main St. (Dun/Weasboro)	13	0.6	5	1	(13 max.)
1276 Dogwood Dr.	12	1	0	0	(12 max.)
Serenity Lane off Hwy 301	12	1	4	0	(12 max.)
1298 Dogwood Acres Rd.	12	0.125	0	0	(12 max.)
1344 Galata Rd.	16	1.4	1	0	11.43
1283 Sandy Shores Dr.	17	1.5	1	2	11.50
Southpoint Circle off 1294	9	0.5	0	0	(9 max.)
1204 Bennett Cabin Rd.	22	2.7	15	1	8.15
Stone Court off 1275	8	0.75	1	1	(8 max.)
Willey Lane off 1218	8	1	2	2	8
1868 Turkey Branch Rd.	7	1	1	1	7
1351 Vaughan Creek Rd.	40	6	8	5	6.67
1380 Home Rd.	24	5	18	0	6.6



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- USDA recommends 7 users per mile for funding.
- Upper Coastal Plain Council of Governments assisting with funding search.
- NCDEQ Division of Water Infrastructure funding – Clean Water Trust Fund, Drinking Water Trust Fund, Principal Forgiveness
- Expansion could include wells, elevated storage tank, and agreements with local water supply sources.
- Develop priority roads, begin systematic approach.



**Management Matters:**

Ms. Kimberly Turner, County Manager, informed the Board that department budgets went out on Friday, policy training was held last week and customer service training will be held in April.

Commissioner Tyner asked the County Manager to schedule a meeting for the Commissioners with Halifax Community College and Northampton County Board of Education to discuss school needs.

Commissioner Tyner asked about the final draft of the audit. County Manager Turner replied that the final draft is not available. Commissioner Faulkner suggested reviewing the auditors' contract and seeking legal advice from Mr. McKellar.

Commissioner Faulkner also asked the County Manager to share more county news on Facebook.

**Citizens/Board Comments:**

*Chairman Carter called for Citizens Comments.*

Dr. Stanley Elliot, President of RCCC, appeared before the Board to provide an update and future goals for Roanoke Chowan Community College satellite office at the Creeksville site.

*Chairman Carter called for Board Comments.*

Commissioner Faulkner stated she was very pleased to hear from both of the Community Colleges tonight. She also made comments referencing education, jobs, and bringing younger citizens back to Northampton County. She thanked everyone for attending tonight.

Commissioner Deloatch had no comment.

Commissioner Tyner thanked everyone for attending the meeting. He made comments in reference to his passion for the county, completion of Squire Road, tax dollars and tax rates. He also thanked all the employees for their service to the citizens.

Chairman Carter thanked the Board for their dedication and he also stated he will go the last mile for the citizens of the county. He also reminded the Board of important dates that was included in their package.

A motion was made by Chester Deloatch and seconded by Charles Tyner to adjourn. **Question Called: All present voting yes. Motion carried.**